

East Chiltington Parish Council

www.eastchiltington.net

Mrs J.Toomey, Clerk to East Chiltington Parish Council
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Members of **East Chiltington Parish Council** are required to **attend the annual meeting** of the Parish Council to be held on Thursday **11th May 2017 starting no earlier than 7.30 pm** in **Beechwood Hall, Cooksbridge**.
Please share transport where practical.

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated...

Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.

1. **Any apologies for absence, election of chair/vice chair & to consider the vacancy on the council**
2. **Any questions from the public**
3. **Declaration of interest** on any of the agenda items and update of interests.
4. **Minutes of the parish council meeting** held 2nd March 2017 (to be agreed and signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note any actions taken :
6. **Financial matters**
 - a) To approve payment of invoices (including v.a.t) and any cheques to be signed

*Cheque No: 945	£34.73	Cllr.Funnell. expenses
*Cheque No: 946	£335.65	Clerk salary/expenses for March
*Cheque No: 947	£121.24	ESALC subscription
*Cheque No: 948	£150.00	Plumpton & E.Chiltington News
*Cheque No: 949	£15.00	Oase & Adur rivers trust subscription
*Cheque No: 946	£299.63	Clerk salary/expenses for April
 - b) To note the Council's current financial situation

Business Current Account	£1159.10 (plus precept £2,489.50)
(*Less payments outstanding)	
Reserve account	£5561.43
Includes Village day funds (£457.12 ring fenced)	
 - c) To consider the annual governance statement
 - d) To note the report from the internal auditor
 - e) To approve the annual return for y/e March 2017
 - f) To note that the clerk has filed the vat return 16/17
 - g) To consider subscribing to the Lewes association of local councils (£20)
7. **Planning matters (P&E committee: Cllr.Symes (chair), Cllr.Funnell, Cllr. Harrison and Cllr. Farmelo)**
 - a) **To discuss any current application**

LW/17/0249 Land Adjacent To Mount Pleasant, Highbridge Lane. Erection of a new dwelling with associated parking and landscaping- *objection*

SDNP/17/01757 Barn at Wootton Farm, Novington Lane BN73AU. Section 73a retrospective application for change of use of equestrian stable to commercial food preparation kitchen and associated dry food store.

LW/17/0227 Upper Burrells, Chil;tington Lane. Replacement of two windows and frames
 - b) **To note any decisions by LDC:**

LW/16/1045 Land Adjacent To Mount Pleasant, Highbridge Lane. Demolition of 3 buildings and a shed and erection of a new dwelling with associated parking and landscaping - *withdrawn*

8. **To receive any reports:**
Any report from the Chair
TECT: Cllr.Farmelo
Finance & Staffing: Cllr.Farmelo
Communications/magazine/website: Cllr.Farmelo (Cllr.Harrison)
Environment: Cllr.Smith (Cllr.Funnell)
Community events/facilities: Cllr.Harrison (all)
Community Care: Cllr.Funnell (Cllr.Smith)
Highways: Cllr.Tingle **Verges:** Cllr.Funnell
9. **Meetings attended by councillors or the clerk**
10. **Correspondence received since last meeting** - to note all and agree any actions required.
11. **Update on the** Village green application / SDNP Local green spaces / LLCA
12. **Any update on the annual parish day**
13. **To review the Standing Orders of the council, the Financial regulations and the Risk Assessment.**
14. **Update on design/cost of boundary sign in Honeypot Lane** – Cllr Tingle
15. **To consider benefits of a defibrillator for East Chiltington** - Cllr.Funnell
16. **Items for noting or inclusion on a future agenda.**
Next meeting of LDALC Monday 12.6.17
17. **The next meetings of the PC will be :** 13th July, 7th Sept, 9th Nov.

signed.....Mrs J.Toomey , Clerk to East Chiltington Parish Council

Agenda Item no.10. **Correspondence received since last meeting**

- 22.2.17 Sussex Police. New District Commander – Emma Brice
- 24.2.17 National plant monitoring scheme – emailed to all
- 25.2.17 News from Maria Caulfield
- 26.2.17 LDALC mins/agendas
- 25.2.17 Phoenix talking post – details for website
- 28.2.17 SALC details of s.137 for 2017
- 1.3.17 SALC March news
- 1.3.17 SDNP March News
- 2.3.17 SDNP Take the lead campaign
- 3.3.17 SALC Devolution and the voluntary sector
- 9.3.17 CPRE News
- 13.3.17 LDC Reply re. Telegraph poles
- 21.3.17 SALC invite to AGM - 12th April, East Grinstead
- 23.3.17 SALC details of first aid course – emailed to all
- 23.3.17 SALC Broadband subsidy scheme – emailed to all
- 3.4.17 SALC Meeting with the chief constable (5.5.17) – emailed to all
- 6.4.17 LDC Steve Clare – does the council wish to adopt an emergency plan?
- 10.4.17 ESCC New bus services timetables
- 10.4.17 LDALC minutes
- 11.4.17 CPRE newsletter

- 12.4.17 Sx Air ambulance – offer of a talk – emailed to all
- 15.4.17 News from Maria Caulfield – emailed to all
- 26.4.17 SALC autumn agm details – emailed to all
- 2.5.17 SDNP Newsletter

Correspondence received from residents:

- 16.3.17 Regarding telegraph poles
- 28.3.17 Planning enquiry
- 26.4.17 Concerning a planning application
- 28.4.17 Re. Mowing at Hollycroft