



Mrs J.Toomey, Clerk to East Chiltington Parish Council
 Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex Tel: 01273 890621
www.eastchiltington.net email: clerk@eastchiltington.net

MINUTES OF THE ANNUAL MEETING OF EAST CHILTINGTON PARISH COUNCIL
 held on 11th May 2017 at 7.30 pm in Beechwood Hall, Cooksbridge.

Present: Cllr. E.Harrison - Chair
 Cllr.J.Tingle
 Cllr.C.Farmelo
 Cllr.J.Smith
 Cllr.M.Symes

Apologies: Cllr.C.Funnell - Vice chair

In attendance: Mrs J.Toomey - Clerk to the Council. LDC Cllr.S.Osborne
 2 members of the public

		Action
05/17/01	Apologies for absence , election of chair/vice chair & to consider the vacancy on the council Cllr.Tingle nominated Cllr. Harrison for chair, seconded by Cllr.Symes and agreed by all. Council noted and accepted an apology from Cllr.Funnell who had advised that she was happy to remain as vice-chair and this was agreed by all. Chair proposed that Roger Nurse be co-opted to fill the vacancy on the council, all councillors were in agreement and Mr Nurse was invited to sign the acceptance of office and join the council.	
05/17/02	Any questions from the public A resident said LDC have not yet posted up all comments on the Forge application on their website. They also asked if council felt the corner of Highbridge/Novington Lane could have protected status as has the South end of Novington Lane. The clerk will supply all the details of who to contact at ESCC.	
05/17/03	Declaration of interest on any of the agenda items and update of interests. None	
05/17/04	Minutes of the meeting held on 2nd March were agreed and signed as a true record.	
05/17/05	Matters arising from last meeting - None Min.3.17.7.4Clerk had contacted LDC re. Telegraph poles in Wickham Lane and had received a reply that these did not require planning permission. Cllr.Funnell was still awaiting a reply from BT.	
5.17.6	Financial matters Council approved payment of the following invoices: *Cheque No: 945 £34.73 Cllr.Funnell. expenses *Cheque No: 946 £335.65 Clerk salary/expenses for March *Cheque No: 947 £121.24 ESALC subscription *Cheque No: 948 £150.00 Plumpton & E.Chiltington News *Cheque No: 949 £15.00 Oase & Adur rivers trust subscription *Cheque No: 946 £299.63 Clerk salary/expenses for April	
5.17.6.1	Council noted the current financial situation	
5.17.6.2	Council considered the annual governance statement	
5.17.6.3	Council noted the report from the internal auditor	
5.17.6.4	Council approved the annual return for y/e March 2017	
5.17.6.5	Council noted that the clerk has filed the vat return 16/17	
5.17.6.6	Council considered subscribing to the Lewes association of local councils (£20) and discussed the merits of the association. Council decided not to renew their subscription for 2017/8.	
5.17.6.7	Clerk advised that NALC were offering a grant to cover the extra cost of the clerk's hours for covering the Code of Transparency requirements. Council asked the clerk to apply.	clerk
5.17.7	Planning Matters:	
5.17.7.1	LW/17/0249 Land Adjacent To Mount Pleasant, Highbridge Lane. Erection of a new dwelling with associated parking and landscaping- <i>Council had objected</i>	

5.17.7.2	SDNP/17/01757 Barn at Wootton Farm, Novington Lane BN73AU. Section 73a - retrospective application for change of use of equestrian stable to commercial food preparation kitchen and associated dry food store. <i>Chair, Cllr Funnell and Cllr. Symes had visited the site. They viewed the new kitchen and store, and the site of the old kitchen, which has been converted to accommodation. The applicant said that this accommodation unit would be the subject of a further retrospective application, together with a further application. Council discussed the current application. Cllr.Tingle objected to the application because of its retrospective nature. However, while the Parish Council would like to record its disappointment with there being another retrospective application at the Wootton site, it would not object to the current objection. Cllr.Symes will provide wording to go to LDC.</i>	Cllr.Symes
5.17.7.3	LW/17/0227 Upper Burrells, Chil;ington Lane. Replacement of two windows and frames. <i>Council had not yet had a chance to visit the site and would make any comment through the delegated powers.</i>	
5.17.7.4	No decisions had been made by LDC	
5.17.8	To receive any reports:	
5.17.8.1	No report from the Chair	
5.17.8.2	TECT: Cllr.Farmelo said TECT had drawn up a licence for any residents who want access from their gardens onto the TECT land.	
5.17.8.3	Finance and staffing – Cllr.Farmelo had looked over the finances and had nothing to report	
5.17.8.4	Communications/magazine/website: Cllr.Farmelo (Cllr.Harrison) will report on the parish party day and an update on village green status.	
5.17.8.5	Environment: Cllr.Smith had nothing to report but Cllr.Nurse said his wife had reported problems with contaminants in a local stream to the environment agency.	
5.17.8.6	Community events/facilities: Cllr.Harrison (all) – The parish day will be on June 24 th 2017	
5.17.8.7	Community Care: Cllr.Funnell (Cllr.Smith) – The chair will ask Cllr.Funnell if she would represent East Chilington on the Plumpton & EC Good neighbours scheme. Chair had been approached by a resident offering to assist with the scheme.	
5.17.8.8	Highways: Cllr.Tingle said the noticeable speeds of large lorries along Honeypot Lane is an increasing issue of concern. The speedwatch scheme is still not functioning correctly but if anyone would like to comment on traffic speeds she is able to report these concerns. Verges: Cllr.Funnell - No report	
05/17/09	Any reports from meetings attended by councillors or the clerk None	
5.17.10	Council noted all correspondence received since last meeting.	
05/17/11	Update on the Village green application / SDNP Local green spaces/ LLCA ESCC had appointed a counsel to look into the application on their behalf and he had found strongly in favour of the application. It remains for ESCC to make the final decision at a panel meeting. Cllr.Funnell had asked for the chair to be thanked and Cllr.Farmelo asked that all councillors thank the chair for her hard work and admirable persistence on the matter.	
05/17/12	Update on the annual parish day Date: 24 th June. Start: 3.30pm. Theme: Je sans frontieres / It's a Knockout. Possible Eurovision song contest karaoke in the evening. Anna Smith will be asked to produce flyers. Clerk to apply for Temporary event licence.	
05/17/13	To review Standing Orders of the council, the Financial regulations and the Risk Assessment. All councillors had reviewed the documents and requested no changes.	
05/17/14	Update on design/cost of boundary sign in Honeypot Lane Cllr Tingle asked for this to be held over until the July meeting	
05/17/15	To consider benefits of a defibrillator for East Chilington This will be held over until the July meeting	
05/17/16	Items for noting or inclusion on a future agenda. Councillor roles to be reviewed in July	
01/17/17	The 2017 meetings of the PC will be : 13 th July, 7 th Sept, 9 th Nov.	

--	--	--

Meeting closed at 8.55pm

JT 9/5/2017

Signed.....(Chairman) Dated.....

Glossary:

- LDC – Lewes District Council
- SDNPA - South Downs National Park Authority
- ESCC - East Sussex County Council
- SSALC – Surrey and Sussex Association of Local Councils
- TECT – The East Chiltington Trust
- LDALC – Lewes District Association of Local Councils
- CPRE – Campaign for the Protection of Rural England
- RPA – Rural payments agency
- AIRS – Action in Rural Sussex
- ECAG – The East Chiltington Action Group