



Mrs J.Toomey, Clerk to East Chiltington Parish Council
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MINUTES OF A MEETING OF EAST CHILTINGTON PARISH COUNCIL
 held on 7th September 2017 at 7.00 pm in Beechwood Hall, Cooksbridge.

Present: Cllr. E.Harrison - Chair **Apologies:** Cllr.C.Farmelo
 Cllr.C.Funnell - Vice chair Cllr.J.Smith
 Cllr.J.Tingle
 Cllr.R. Nurse Cllr.M.Symes
In attendance: Mrs J.Toomey - Clerk to the Council. Sarah Osborne LDC Cllr.

		Action
09/17/01	Apologies for absence -Cllr.C.Farmelo, Cllr.J.Smith	
09/17/02	Any questions from the public Cllr.Osborne asked if there was anything the PC felt she could assist with, Cllr.Funnell has not received any reply from her request to BT to remove unused poles installed in Chiltington Lane and asked if Sarah could look into it.	
09/17/03	Declaration of interest on any of the agenda items and update of interests. None	
09/17/04	Minutes of the meeting held on 13th July were agreed and signed as a true record.	
09/17/05	Matters arising from last meeting - None	
9.17.6	Financial matters Council approved payment of the following invoices: *Cheque No: 957 £301.43 Clerk salary/expenses for July *Cheque No: 958 £297.73 Clerk salary/expenses for August *Cheque No: 959 £120.00 Beechwood Hall hire for 2017	
9.17.6.1	Council noted the current financial situation.	
9.17.6.2	Council noted that Barclays no longer pay interest on the reserve account. Cllr.Nurse would consider any action required.	Cllr.Nurse
9.17.6.3	Council considered the purchase of a replacement council laptop to replace the 8 year old model and agreed that up to £500 could be used for the purchase.	clerk
9.17.7	Planning Matters:	
9.17.7.1	SDNP/17/03957/FUL Land at Wootton Farm, Novington Lane BN7 3AU - Part change of use and alterations to equestrian livery building to create a 1bed dwelling unit for manager of livery (together with removal of mobile home). Councillors had been refused access for a site visit but had viewed the plans and discussed the application. There was no objection providing there would be no additions to the existing exterior lighting on the site.	
9.17.7.2	SDNP/17/04149/HOUS Novington Oak Novington Lane BN7 3AU - Conversion of existing machinery store, store and garages to granny annex. Council had carried out a site visit. Council discussed the application and had no objection providing there would be no additions to the existing exterior lighting on the site and providing that the use of the annex was ancillary to the residential use of Novington Oak and not used as an independent residence.	
9.17.7.2	LW/17/0697 Land At Gradwell End, South Chailey - Care accommodation (C2) comprising 65 extra care units, clubhouse and social area, other care and associated facilities together with landscaping and parking. Council felt there was inadequate justification for the removal of the care element and further felt that if the care element was to be removed the site should be classified C3 and subject to CIL payments.	
9.17.7.3	Council noted decisions by LDC: LW/17/0444 Upper Burrells, Chiltington Lane. Removal of partition wall – <i>granted</i>	

	SDNP/17/02217/FUL Unit 1, Wootton Farm, Novington Lane, - demolition of agricultural building, surrender of storage yard (B8 use) and construction of holiday let units – <i>refused</i>	
9.17.8	To receive any reports:	
9.17.8.1	Report from the Chair	
9.17.8.2	The chair reported that council had proposed the clerk for an award as Clerk of the Year. The clerk was very appreciative of the level of confidence council had shown in her.	
9.17.8.3	TECT: Cllr. Symes said there would be a meeting at The Jolly Sportsman on Monday 30 th October to discuss the possibility of a wildlife pond on the site. There would be apple pressing and Harvest supper on October 14 th .	
9.17.8.4	Finance and staffing – Cllr.Farmelo left no report	
9.17.8.5	Communications/magazine/website: Cllr.Harrison will report for the P&EC News in Cllr.Farmelo's absence. .	
9.17.8.6	Environment: Cllr.Smith had left no report	
9.17.8.7	Community events/facilities: There will be a churchyard tidy up on October 7 th 9am	
9.17.8.8	Community Care: Cllr.Funnell had nothing to report. Highways: Cllr.Tingle said the 30mph signs on Honeyot Lane were hidden by growth. Clerk to action.	Clerk
9.17.8.9	Verges: Council noted that a resident had been in contact to ask if the PC would consider devolution of verge maintenance from ESCC. Council discussed this in depth but concluded that the amount ESCC were prepared to pay and the limited resources of ECPC meant this would not be something they fely able to take on. The bank of the stream by the safety rails at the railway bridge in Novington Lane has collapsed into the stream. Clerk to report to ESCC.	clerk
09/17/09	Any reports from meetings attended by councillors or the clerk None	
9.17.10	Council noted all correspondence received since last meeting.	
09/17/11	Update on the Village green application / SDNP Local green spaces/ LLCA The ESCC panel will meet on November 15th to discuss the village green application. The grass around the childrens play area needs cutting. Clerk to arrange.	clerk
09/17/12	To consider meeting dates for 2018 Council agreed the first Thursday for meetings in Beechwood Hall would continue for 2018.	
9/17/13	To consider benefits of a defibrillator for East Chiltington Cllr.Funnell has contacted the Sussex Heart Charity.	
09/17/14	Update on design/cost of boundary sign in Honeyot Lane Cllr Tingle had obtained 3 quotes for a sign to mark the boundary of the Parish where it adjoins Chailey on Honeyot Lane. Sign of the Times - £994 plus installation costs, James Price £1470 installation included, and Hamish Black £1460, installation included. Council discussed these quotes and with the exception of Cllr Tingle, those parish councillors present agreed that the expense could not be justified at the present time. There was also a discussion of whether or not such a sign would increase residents' identification and engagement with East Chiltington. Cllr. Tingle requested Council to see if the Mill Lane sign could be moved back to the boundary. Clerk to check with LDC. The chair will investigate whether postcodes in that area could change to BN7 from BN8.	Clerk Chair
09/17/15	Update on a pre-winter litter pick As Cllr. Smith was absent Cllr. Nurse would get in touch with him. The verges would need cutting first.	
09/17/16	Items for noting or inclusion on a future agenda Council will send thank-you cards at Christmas to those who kindly deliver the parish newsletter. Clerk to arrange	clerk
09/17/17	The next meetings of the PC will be : 9 th Nov.2017, Jan.4 th , March 1 st 2018	

Meeting closed at 8.55pm

JT 8/9/2017

Signed.....(Chairman) Dated.....

Glossary:

LDC – Lewes District Council

SDNPA - South Downs National Park Authority

ESCC - East Sussex County Council

SSALC – Surrey and Sussex Association of Local Councils

TECT – The East Chiltington Trust

LDALC – Lewes District Association of Local Councils

CPRE – Campaign for the Protection of Rural England

RPA – Rural payments agency

AIRS – Action in Rural Sussex

ECAG – The East Chiltington Action Group