

# East Chiltington Parish Council

[www.eastchiltington.net](http://www.eastchiltington.net)

Mrs J.Toomey, Clerk to East Chiltington Parish Council  
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Members of **East Chiltington Parish Council** are required to **attend a meeting** of the Parish Council to be held on Wednesday **6<sup>th</sup> March 2018 starting at 7.00 pm** in **PLUMPTON VILLAGE HALL**  
Please share transport where practical.

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated...

*Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.*

1. **Any apologies for absence.**
2. **Any questions from the public**
3. **Declaration of interest** on any of the agenda items and update of interests.
4. **Minutes of the parish council meeting** held 4th Jan.'18 (to be agreed and signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note any actions taken :
6. **Financial matters**

a) To approve payment of invoices (including v.a.t) and any cheques to be signed

Cheque No: 969 £343.07 Clerk salary/expenses Dec. inc. CofT funds

Cheque No: 970 £212.40 Upperbridge website fees

Cheque No: 971 £200.00 Grant to Springett & Campion trust (s.137)

Cheque No: 972 £334.85 Clerk salary/expenses Jan. inc. CofT funds

b) To note the Council's current financial situation

Business Current Account **£2186.72**

(\*Less payments outstanding)

Reserve account **£5562.41**

Includes Village day funds (£752.96 ring fenced)

c) To review the Financial Regulations of the council

d) To consider the appointment of an Internal Auditor for 2018

7. **Planning matters ( P&E committee: M. Symes (chair) B. Harrison, R. Nurse, C. Funnell J. Smith.)**

**a) To note or discuss any current application**

**SDNP/17/06243** Stantons Farm Chapel Lane East Chiltington BN7 3BB - Variation of conditions 2, 3 and 4 relating to application reference number: SDNP/15/05709/HOUS for an extension to the letting period to 12 months – *ECPC requested retention of 28 day limit*

**SDNP/17/06306** Chapel Grange, Chapel Lane, East Chiltington BN7 3BA -Proposed single storey extension, new external cladding, new windows and doors and PV solar panels- – *no objection*

**SDNP/17/06486/FUL**Unit 3 Wootton Farm Novington Lane BN7 3AU -Change of use and conversion of commercial food preparation unit to one bedroom holiday let unit – *no objection*

**LW/18/0016** Hurst Barns Farm Chiltington Lane - Creation of a new farm access to A275 – *no comment*

**b) To note any decisions by LDC:**

**SDNP/17/06243** Stantons Farm Chapel Lane East Chiltington BN7 3BB - Variation of conditions 2, 3 and 4 relating to application reference number: SDNP/15/05709/HOUS for an extension to the letting period to 12 months – *granted*

**SDNP/17/06306** Chapel Grange, Chapel Lane, East Chiltington BN7 3BA -Proposed single storey extension, new external cladding, new windows and doors and PV solar panels- – *granted*

**SDNP/16/00462 Planning appeal** relating to enforcement notice – *the parish council made no comment on this appeal*

**8. To receive any reports:**

**Any report from the Chair**

**TECT:** Cllr.Farmelo

**Finance & Staffing:** Cllr.Farmelo

**Communications/magazine/website:** Cllr.Farmelo (Cllr.Harrison)

**Environment:** Cllr.Smith (Cllr.Funnell)

**Community events/facilities:** Cllr.Harrison, R.Nurse (all)

**Community Care:** Cllr.Funnell (Cllr.Smith)

**Highways and items for SLR meetings:** Cllr.Tingle

**Verges:** Cllr.Funnell

**9. Meetings attended by councillors or the clerk**

**10. Correspondence received since last meeting** - to note all and agree any actions required.  
To consider correspondence on a quiet lanes scheme

**11. Update on boundary sign in Honeypot Lane**

**12. To review the Standing orders and Risk assessment of the council**

**13. Update on a defibrillator for East Chiltington-** Cllr.Funnell

**14. To consider any TPO's on trees within the parish**  
Note – LDC sent an extract for our area from their register – circulated to all.

**15. Any update on the Village Green**

**16. To consider the role of Data Protection officer for the parish council**

**17. Items for noting or inclusion on a future agenda.**  
To note the date for the Annual Parish Meeting  
To note that the pull in/bus stop junction Novington/Highbridge has now been resurfaced

**18. The 2018 meetings of the Parish Council will be :**  
May 3<sup>rd</sup>, July 12<sup>th</sup>, September 6<sup>th</sup>, Nov. 1<sup>st</sup> all at Beechwood Hall, Cooksbridge.

signed.....Mrs J.Toomey , Clerk to East Chiltington Parish Council

**Agenda Item no.10. Correspondence received since last meeting**

- 02.1.18 NALC briefing on Data protection – emailed to all
- 03.1.18 LDC details of Neighbourhood first scheme – emailed to all
- 05.1.18 LdALC minutes from Dec.
- 05.1.18 SSALC 2018 training programme
- 08.1.18 LDC details for CIL bids
- 08.1.18 NALC local councillors census – emailed to all
- 09.1.18 SDNPA Newsletter
- 11.1.18 CPRE Newsletter

12.1.18 Biosphere progress request – emailed to all  
15.1.18 LDC Consultation on LDC equality policy  
15.1.18 SSALC First aid training dates  
16.1.18 LDC Details of Leader grants – emailed to chair  
17.1.18 Waste site consultation – emailed to all  
29.1.18 Rural Services Network newsletter  
04.2.18 Maria Caulfield Newsletter  
05.2.18 Rural Services Network newsletter  
06.2.18 SDNPA Newsletter  
06.2.18 LDC Newsletter  
07.2.18 SSALC details of SE in bloom – emailed to all  
07.2.18 LDC Funding opportunities  
07.2.18 SSALC presentations from GDPR training  
08.2.18 ESCC consultation on waste site changes – emailed to all  
12.2.18 Rural Services Network newsletter  
14.2.18 CPRE Newsletter  
16.2.18 ESCC Details of cuts to grass cutting programme (not affecting EC)  
19.2.18 Rural Services Network newsletter  
19.2.18 SSALC GDPR useful documents  
19.2.18 ESCC New highways contact - now Corinne Black  
19.2.18 SDNP invite to groundwater workshop 19.3.18 Plumpton college – emailed to all  
21.2.18 SSALC Details of spring conference 8.3.18 – Bexhill – emailed to all  
21.2.18 SSALC staffing details  
22.2.18 HMRC details for 2018  
23.2.18 NALC GDPR toolkit – emailed to all  
26.2.18 Ldalc agenda and minutes  
26.2.18 LDC update – emailed to all  
26.2.18 ESCC Libraries update – emailed to all

**Correspondence received from residents:**

4.2.18 Information re. Quiet lanes scheme  
9.2.18 Request for PC support re. Quiet lanes scheme

**February report from Cllr.Sarah Osborne for Parish Councils.**

I am sorry that I cannot attend the meeting but I have just had a full hip replacement and am recovering but still on crutches and not able to travel.

**District Report**

At the Lewes district council budget meeting on 19<sup>th</sup> February I got the support of Councillors for amendments which were;

1.Up to £2.2m be allocated from the “acquisition of Land and property” Capital Programme to fund a scheme to provide new temporary accommodation in Lewes district.

The feasibility study following my budget amendment last year showed a new development of temporary accommodation is viable. The scheme would be self – financing provide up to 24 2 bed units or you could have a mixture of 1,2 or 3 bed units as required

Presently homeless residents are placed in B&B in Eastbourne, which is a very unsatisfactory solution, not good for their wellbeing and very expensive for LDC.

The accommodation is very quick to build and flexible

We could free up some of the existing housing stock we currently use for those in temporary accommodation.

NO SITE HAS YET BEEN CHOSEN-ALL PROCESSES SUCH AS PLANNING WOULD BE GONE THROUGH BEFORE A SCHEME WAS BEGUN

2. £10,000 to install 10 on street recycling bins in the principal urban areas of the District and to run a campaign to support more recycling.

This would encourage recycling the most populated areas and be situated where there are existing refuse bins.

Background Information:

It's evident that recycling litterbins in main footfall areas can be successful, but only if you install the right bins and the correct communications is in place, otherwise we have a situation where the contamination level becomes so high that all of the bin contents end up in incineration or landfill.

'Recycling on The Go' (RotG) facilities offer people an easy way to recycling when they're out and about. We have a well-established scheme in place to help residents to recycle at home – but it can be more difficult when we're out shopping, visiting popular sites or various events.

However we need to consider:

- 🚧 What the existing street cleansing collections and disposal arrangements are
- 🚧 Type of material to be collected and disposal of
- 🚧 Where 'Recycle on The Go' units could be located
- 🚧 Cost of units

If we were to consider introducing RotG in the District then *potential* locations could be:

- 🚧 Seaford promenade and High Street / town centre
- 🚧 Newhaven town centre
- 🚧 Peacehaven South Coast Road shops, near The Dell
- 🚧 Lewes precinct and High Street
- 🚧 Ringmer shops

These bins will be on a trial basis with a full communications plan behind then to measure results before rolling out across the whole District.

3. £10,000 is allocated from Reserves to do a feasibility study into the Council operating a trade waste recycle option for small businesses.

This could lead to the Council making a unique and commercially viable service to small businesses.

We are certainly starting to receive requests from a few trade customers asking about how the council can now also collect their recycled material. However we really need to research fully what the likely type of materials we would be collecting and whether or not it works both operationally and indeed profitably for the council – glass being a great example here where its expensive to handle and with little revenue value.

4. £50,000 be allocated from Reserves to create an environmental initiatives fund.

This would enable the Council to move towards a higher standard than the statutory requirements for planning and building control by creating an evidence base for enhanced sustainability in the local planning process, For example the creation of sustainable urban green corridors.

We think we could establish an evidence base on the impact of housing delivery through additional sustainability measures to be included on new development, over and above that required by Building Regs. As such this could scope all development, retail, resi, leisure etc. These could include insulation, renewable energy and green corridors, water conservation etc.

Depending on the outcome of that evidence base will inform the next round of plan making, in the Lewes Local Plan Review, which is timetabled to commence in 2020.

Many of these would be cost saving measures for residents/tenants.

5 £10,000 be set aside from reserves to fund events to mark the centenary of the Representation of the People Act 1918.

The events would support the promotion of equality and diversity in our society.

Proposals for commemoration of the 100<sup>th</sup> anniversary of the Representation of the People Act 2018

Aims

Increase participation in democratic process, consultations etc.

Encourage greater diversity in public life

- Inspiring the next generation
- Increasing involvement in political lif
- Improving diversity amongst local councillors
- Promoting opportunities in local council - recruitment
- Promoting career development with focus on diversity.

## Approach

- Cross party and politically independent
- Linking up where possible with ESCC.
- Strong focus on using our communications channels to promote interest and involvement in public life, and particularly targeting some at the 'next generation'
- Liaising with other partners to coordinate and promote each other's events and activities
- Liaising with Town and Parish Councils to share communications and any relevant meetings / activities to highlight the anniversary

## Already agreed

In October I got Support for Universal Credit Claimants At the meeting of full council Lewes District councillors agreed to set aside £30,000 for voluntary agencies to assist residents affected by the impact of Universal Credit.

I did this because we already see residents struggling to get by and the situation is likely to worsen once Universal Credit is rolled out in Lewes District (now not expected until September 2018). There will be difficulties for anyone without access to a bank account or the Internet and the strong possibility of people being pushed into debt as UC is paid in arrears and any emergency cash payments treated as a loan to be repaid.

We know that voluntary organisations like the CAB will find their casework much increased once UC comes to Lewes and will need further resources in order to cope. I was deeply disappointed that the Conservatives were not willing to support this extra financial provision, but thrilled that the combined opposition groups were able to vote through a motion that is so important to the future well-being of all our constituents.

## County Report

The Administration voted to increase Council Tax by almost 6% and at the same time cuts millions of pounds from vital frontline services.

We proposed plans to

- Save the seven libraries earmarked for closure
- Keep Milton Grange and Firwood House open
- Reinstate money for Supporting People
- Reinstate money for Carers
- Maintain the money which currently goes to the Stroke Association
- Reinstate money for Home to School Transport
- Retain the current level of Grass Cutting

Our proposals (all costed) were voted down.

I had a motion going to full council asking for ESCC to write to the Secretary of State for transport urging for measures to be taken to tackle the problems caused by large HGV vehicles travelling down unsuitable roads. I asked for ESCC to request more enforcement powers to be given to Local Authorities and for Government to insist HGV's use appropriate Sat Navs to help alleviate the problem. The Conservatives didn't support my request but did agree to write to Government highlighting the problems our area is facing.

I have been raising the lack of safe and secure accommodation for children who we know are at high risk of exploitation, either sexual exploitation or by gangs using them to sell drugs.

I have continued to raise and successfully resolve problems residents have faced with Adult Social Care.