

East Chiltington Parish Council

www.eastchiltington.net

Mrs J.Toomey, Clerk to East Chiltington Parish Council
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex Tel: 01273 890621
Email: clerk@eastchiltington.net

Members of **East Chiltington Parish Council** are required to **attend the annual meeting** of the Parish Council to be held on Wednesday **2nd May 2018 starting not before 7.30 pm** in

The Committee Room, PLUMPTON VILLAGE HALL

Please share transport where practical.

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated...

Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.

- 1 **Election of chair/vice chair and any apologies for absence.**
2. **Any questions from the public**
3. **Declaration of interest** on any of the agenda items and update of interests.
4. **Minutes of the parish council meeting** held 6th March.'18 (to be agreed and signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note any actions taken :
6. **Financial matters**

- a) To approve payment of invoices (including v.a.t) and any cheques to be signed

Cheque No: 975 £342.95 Clerk salary/expenses March. inc. CofT funds

Cheque No: 976 £131.46 ESALC/NALCsubscription

Cheque No: 977 £15.00 Ouse and Adur Trust subscription

- b) To note the Council's current financial situation

Business Current Account **£1,294.62**

(*Less payments outstanding)

Reserve account **£5,565.18**

Includes Village day funds (£752.96 ring fenced)

- c) To declare that East Chiltington parish council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015

- d) To consider the findings of the internal audit review

- e) To approve the Annual Governance Statement

- f) To consider the Accounting Statements and to approve the Accounting Statements

- g) To ensure the Accounting Statements are signed and dated by the chair

- h) To note that the accounts and accounting records will be available for public inspection between the 9th June and the 18th July 2018.

- i) To note the Section 137 expenditure limit for 2018/19 of £7.86 per elector.

7. **Planning matters (P&E committee: M. Symes (chair) B. Harrison, R. Nurse, C. Funnell J. Smith.)**

- a) **To note or discuss any current application**

SDNP/18/02175/HOUS Novington Oak ,Novington Lane - Proposed two storey and single storey side extensions

- b) **To note any decisions by LDC:**

SDNP/17/06243 Stantons Farm Chapel Lane East Chiltington BN7 3BB - Variation of conditions 2, 3 and 4 relating to application reference number: SDNP/15/05709/HOUS for an extension to the letting period to 12 months – *granted*

SDNP/17/06306 Chapel Grange, Chapel Lane, East Chiltington BN7 3BA -Proposed single storey extension, new external cladding, new windows and doors and PV solar panels- – *granted*
SDNP/17/06486/FUL Unit 3 Wootton Farm Novington Lane BN7 3AU -Change of use and conversion of commercial food preparation unit to one bedroom holiday let unit – *granted*
LW/18/0016 Hurst Barns Farm Chiltington Lane - Creation of a new farm access to A275 –*withdrawn*

8. To receive any reports:

Any report from the Chair

TECT: Cllr.Farmelo

Finance & Staffing: Cllr.Farmelo

Communications/magazine/website: Cllr.Farmelo (Cllr.Harrison)

Environment: Cllr.Smith (Cllr.Funnell)

Community events/facilities: Cllr.Harrison, R.Nurse (all)

Community Care: Cllr.Funnell (Cllr.Smith)

To consider the implications for residents of changes to the 168 bus service.

Highways and SLR meetings: Cllr.Tingle

Verges: Cllr.Funnell

9. Meetings attended by councillors or the clerk

10. Correspondence received since last meeting - to note all and agree any actions required.

11. Update on boundary sign in Honeygot Lane

12. Update on a defibrillator for East Chiltington- Cllr.Funnell

13. To consider the role of parish tree warden

14. To consider any TPO's on trees within the parish

15. Any update on the Village Green

16. To consider the role of Data Protection officer for the parish council – Cllr.Nurse

17. Items for noting or inclusion on a future agenda.

To note that the annual parish party will be on July 7th 2018

18. The 2018 meetings of the Parish Council will be :

Wed. 11th July, Wed.12th Sept., Wed. Nov 7th- Smaller Meeting Room, Plumpton Village Hall

signed.....Mrs J.Toomey , Clerk to East Chiltington Parish Council

Agenda Item no.10. Correspondence received since last meeting

- 26.2.18 ESCC Waste & recycling survey – emailed to all
- 1.3.18 ESCC consultation on traffic sensitive streets (main roads)
- 2.3.18 SSALC GDPR information

2.3.18 Biosphere update
3.3.18 CPRE Newsletter
5.3.18 Rural services network newsletter
6.3.18 Burleys – wildflower verges
6.3.18 Ringmer PC GDPR briefing paper – emailed to all
6.3.18 ESCC Waste & minerals scoping report
9.3.18 Iepas GDPR info.packs 1 & 2 available
9.3.18 nalc Bulletin
10.3.18 SDNP Newsletter
12.3.18 ESCC tree wardens facebook page – emailed to all
12.3.18 SSALC meeting with chief constable – any questions? - emailed to all
12.3.18 Rural services network newsletter
14.3.18 CPRE Newsletter
15.3.18 Ian Johnson, ESCC will be in touch re. Boundary sign
16.3.18 SSALC list of companies offering GDPR services
19.3.18 Rural services network newsletter
19.3.18 ESCC SLR contact details – sent to Cllr.Tingle
19.3.18 SSALC training details – emailed to all
20.3.18 SSALC ethical standards survey
26.3.18 ESCC Library strategy – 7 to close
26.3.18 Rural services network newsletter
28.3.18 CPRE Newsletter
29.3.18 Maria Caulfield Easter message – emailed to all
3.4.18 Rural services network newsletter
6.4.18 SDNPA Newsletter
10.4.18 LDALC minutes
10.4.18 SSALC workshops on GDPR requirements – emailed to all
11.4.18 Rural services network newsletter
11.4.18 CPRE planning training workshop – emailed to all
11.4.18 SSALC consultation on code of conduct
16.4.18 SSALC bulletin – new pay rates from April 1st
16.4.18 Rural services network newsletter
23.4.18 Brighton cycle challenge details – emailed to all
23.4.18 SSALC Rural crime survey – emailed to all
23.4.18 SSALC Broadband rollout timetable

Correspondence received from residents:

7.3.18 Quiet lanes scheme info.