



Mrs J.Toomey, Clerk to East Chiltington Parish Council
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MINUTES OF THE MEETING OF EAST CHILTINGTON PARISH COUNCIL
 held on **12th July 2018 at 7.00 pm in Beechwood Hall, Cooksbridge.**

Present: Cllr. E.Harrison - Chair
 Cllr.C.Farmelo
 Cllr.J.Tingle
 Cllr.M.Symes
 Cllr.Nurse

Apologies: Cllr.J.Smith
 Cllr.C.Funnell - Vice chair

In attendance: Mrs J.Toomey - Clerk to the Council. Sarah Osborne LDC Cllr. 1 member of the public.

		Action
7/18/01	Apologies for absence As noted.	
7/18/02	Any questions from the public A member of the public asked council to consider item 13 favourably. Cllr.Osborne gave her report. She had received funding for an event in Lewes to encourage more women to put themselves forward for councils. As the County Councillor was not present again, Cllr.Osborne gave an update from ESCC. The financial situation is quite dire with cuts to most services including social care. In a few years only the statutory minimum of service will be provided.	
7/18/03	Declaration of interest on any of the agenda items and update of interests. None	
7/18/04	Minutes of the annual meeting held on 2nd May 2018 were agreed and signed as a true record.	
7/18/05	Matters arising from last meeting min.no.5/18/11: The boundary sign has been relocated exactly on the parish boundary in Mill Lane, in a position agreed by the householder.	
7.18.6	Financial matters	
7.18.6.1	Council approved payment of the following invoices: Cheque No: 982 £224.18 Insurance Cheque No: 983 £21.00 LDC event licence for July 7th Cheque No: 984 £370.39 Clerk salary/expenses May Cheque No: 985 £84.36 Installation of boundary sign Cheque No: 986 £367.49 Clerk salary/expenses June	
7.18.6.2	Council noted the current financial situation.	
7.18.6.3	Council discussed the effectiveness of the system of internal control and were happy with the safeguards already in place.	
7.18.6.4	Council considered and agreed a request from Lewes District Association for £20 subscription for 2018/2019	
7.18.7	Planning Matters: Council noted and discussed the following applications:	
7.18.7.1	SLW/18/0379 Hurst Barns Farm ,Chiltington Lane, East Chiltington - Creation of a new farm access - Land to the west of the A275 The parish council discussed the application for a new entrance within Chailey Parish. The applicant had emailed to explain that it was needed to prevent farm machinery having to use narrow lanes for access. Cllr.Tingle was concerned that another entrance using the A275 might lead to accidents but the parish council did not wish to make any comment on what they felt was a highways matter.	

7.18.7.2	SDNP/18/01297/FUL Land at Wootton Farm ,Novington Lane - Proposed change of use and conversion of existing building to form holiday lets; surrender of storage yard (B8) use; and use of workshop as ancillary outbuilding – <i>objection</i> . Cllr.Symes will read a statement from the parish council to committee members at the LDC meeting on 18 th July. The council discussed whether the application, if successful, would be liable for the Community Infrastructure Levy.	
7.18.7.3	SDNP/18/02339/HOUS Ashingate Holding, 3 Novington Lane -Single storey ground floor side extension – <i>no objection</i>	
7.18.7.4	Council noted decisions by LDC SDNP/17/06243 Stantons Farm Chapel Lane East Chiltington BN7 3BB - Variation of conditions 2, 3 and 4 relating to application reference number: SDNP/15/05709/HOUS for an extension to the letting period to 12 months – <i>granted</i> SDNP/17/06306 Chapel Grange, Chapel Lane, East Chiltington BN7 3BA -Proposed single storey extension, external cladding, new windows and doors and PV solar panels- – <i>granted</i> SDNP/17/06486/FUL Unit 3 Wootton Farm Novington Lane BN7 3AU -Change of use and conversion of commercial food preparation unit to one bedroom holiday let unit – <i>granted</i> LW/18/0016 Hurst Barns Farm Chiltington Lane - Creation of a new farm access to A275 – <i>withdrawn</i>	
7.18.7.5	Council noted an appeal has been lodged regarding - SDNP/17/02217/FUL Proposed demolition of existing agricultural building, surrender of open storage yard and construction of holiday let units. The council will send its comments on the appeal by 17 th July.	
7.18.7.6	Council approved the minutes of a planning meeting held 29.5.2018	
7.18.8	To receive any reports:	
7.18.8.1	Report from the Chair The chair had nothing to report	
7.18.8.2	TECT Cllr.Symes presented a minor amendment to the trust deeds that was accepted by the parish council as being a sensible change. TECT had agreed to work with the council in looking at the proposed devolution of the Hollycroft fields from LDC. There will be apple pressing 6 th October. The next TECT meeting would be September.	
7.18.8.3	Finance and staffing: Cllr.Farmelo had sent no report	
7.18.8.4	Communications/magazine/website: Nothing to report	
7.18.8.5	Environment: Nothing to report	
7.18.8.6	Community events/facilities: The parish party was another success with an excellent band, bar and entertainment. The council agreed that profit on the parish party will go to TECT as a contribution towards the cost of the band which TECT had paid. Council wished to thank a local family who have taken responsibility for keeping the Phone Box Book Swap in good order.	
7.18.8.7	Community Care: Nothing to report	
7.18.8.8	Highways: Highways and items for SLR meetings: Cllr.Tingle had circulated her report prior to the meeting.	
7.18.8.9	Verges: No report	
7.18.9	Any reports from meetings attended by councillors or the clerk None	
7.18.10	Council noted all correspondence received since last meeting.	
7/18/11	Update on the Village Green Quotes have been obtained for annual maintenance. The chair will circulate a questionnaire which would go out to all residents.	
7/18/12	Update on a defibrillator for East Chiltington Cllr.Funnell will chase up the heart charity.	
7/18/13	Council considered an offer from a resident willing to complete the parish landscape assessment The work would be funded by the Vale of Sussex Society. The resident is well qualified for the role and council was very pleased to accept the offer.	

7/18/14	To consider any TPO's on trees within the parish Cllr.Tingle has asked residents to inform her of any trees that merit protection and will compile a list	
7/18/15	Review of the use of parish website Cllr.Farmelo was absent. Carry forward to September.	Cllr.Farmelo
7/18/16	Council considered the role of Data protection officer Cllr.Nurse will circulate the guiding principles to all. Council particularly wanted information regarding personal email addresses for councillors.	Cllr.Nurse
7/18/17	Items to note or for a future agenda None	
7/18/18	The next meetings of the PC will be Wed.12 th Sept., Wed. Nov 7 th - Smaller Meeting Room, Plumpton Village Hall	

Meeting closed at 8.35pm

JT 16/7/2018

Signed.....(Chairman) Dated.....

Glossary:

LDC – Lewes District Council

SDNPA - South Downs National Park Authority

ESCC - East Sussex County Council

SSALC – Surrey and Sussex Association of Local Councils

TECT – The East Chiltington Trust

LDALC – Lewes District Association of Local Councils

CPRE – Campaign for the Protection of Rural England

RPA – Rural payments agency

AIRS – Action in Rural Sussex

ECAG – The East Chiltington Action Group

SLR – Strengthening Local Relationships (meetings with ESCC highways)