



Mrs J.Toomey, Clerk to East Chiltington Parish Council
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DRAFT MINUTES OF THE MEETING OF EAST CHILTINGTON PARISH COUNCIL
 held on **7th November 2018** at 7.00 pm in Small meeting room, Plumpton Village Hall

Present: Cllr. E.Harrison - Chair
 Cllr.C.Funnell - Vice chair
 Cllr.J.Tingle Cllr.Nurse
 Cllr.M.Symes

Apologies: Cllr.C.Farmelo
 Cllr.J.Smith

In attendance: Mrs J.Toomey - Clerk to the Council.

		Action
11/18/01	Apologies for absence As above	
11/18/02	Any questions from the public None	
11/18/03	Declaration of interest on any of the agenda items and update of interests. None	
11/18/04	Minutes of the meeting held on 12th September 2018 were discussed and council agreed that min.9/18/15 should include: at the request of a resident, the facebook link to the EastChiltington facebook group will be removed from the parish website and then the minutes would be signed as a true record. Cllr.Tingle requested that minutes on the website should be marked as DRAFT until approved	
11/18/05	Matters arising from last meeting None	
11.18.6	Financial matters	
11.18.6.1	Council approved payment of the following invoices: Cheque No: 993 £52.00 Chair's expenses. Printing survey leaflets Cheque No: 994 £364.09 Clerk salary/expenses September Cheque No: 995 £75.00 LDC - Hollycroft rent Cheque No: 996 £370.04 Clerk salary/expenses October Cheque No: 997 £20.00 Royal British Legion poppy wreath	
11.18.6.2	Council noted the current financial situation.	
11.18.6.3	Council noted receipt of CIL payment of £771.90 from SDNP/17/03957/FUL	
11.18.6.4	Councillors considered the budget and precept requirements for 2019/20 and agreed to request a precept of £5336 for 2019/20	
11.18.7	Planning Matters: Council noted and discussed the following applications:	
11.18.7.1	LW/18/0592 Greensand, Chiltington Lane -Proposed detached single storey garden studio/library. <i>The parish council made no comment on this application</i>	
11.18.7.2	Council noted decisions by LDC LW/18/0509 & LW/18/0558 – Upper Burrells Chiltington Lane East Chiltington Listed Building Consent Application -Replacement and repositioned greenhouse - <i>granted</i> SDNP/18/03010/HOUS The Grange, Novington Lane, East Chiltington :Build a greenhouse for personal domestic use - <i>Granted</i> SDNP/18/03339/HOUS The Grange, Novington Lane, East Chiltington : Proposed two storey side extension, single storey rear extension and internal alterations. - <i>granted</i> SDNP/18/03817/HOUS Novington Oak, Novington Lane - Single storey extension. - <i>Refused</i> LW/18/0508 Upper Burrells Chiltington Lane East Chiltington Listed Building Consent Application - Replacement windows to orangery, stable and studio block. - <i>granted</i> Prior Notification works: LW/18/0375 and LW/18/0381 can be carried out lawfully at Hurst Barns Farm, Chiltington Lane, East Chiltington - LW/18/0381 - Creation of a pond and re-profiled adjoining field and LW/18/0375 - Forestry workshop	

	Cllr.Tingle had circulated a response from CPRE on the draft Lewes District Local plan part 2, which made a request for appropriate modifications by LDC	
11.18.8	To receive any reports:	
11.18.8.1	Report from the Chair The chair had nothing to report	
11.18.8.2	TECT There will be an orchard work day on 25 th November, a wassail on 12 th January 2019 and a quiz night in February. TECT deeds have been amended as agreed at the PC meeting 12.7.18	
11.18.8.3	Finance and staffing: No report	
11.18.8.4	Communications/magazine/website: Cllr. Symes will train to become website administrator for the council. Cllr.Farmelo will refresh his website use.	
11.18.8.5	Environment: A first draft of the Landscape character assessment prepared by Mary Parker has been passed to residents Suzi Hopkins, Stephen Toomey and Saverio Kratli to review.	
11.18.8.6	Community events/facilities: Nothing to report	
11.18.8.7	Community Care: Nothing to report	
11.18.8.8	Highways: Highways and items for SLR meetings: Cllr.Tingle said the November SLR meeting was postponed until January. Highways concerns were raised by Cllr.Tingle at a meeting with ESCC on 20 th September and a reminder was sent to ESCC on November 6 th . regarding the junction of Honeypot Lane/Novington Lane and other issues. LDC have removed the damaged street name.	
11.18.8.9	Verges: Wildflower verges in the parish should have been cut and cleared in September but this has not been carried out. Cllr.Funnell will contact James.Newmarch@eastsussex.gov.uk	Cllr.Funnell
11.18.9	Any reports from meetings attended by councillors or the clerk None	
11.18.10	Council noted all correspondence received since last meeting. A resident had contacted the council asking about wildflower verges. ESCC have replied that mowing is still required..	
11/18/11	Update on proposals for devolution of land at Hollycroft. The survey results have been circulated and a summary put on the website and in the newsletter. 98% of respondents were in favour of devolution, with only one household feeling that the PC should not accept the LDC offer. The chair proposed that ECPC should now progress the proposal with LDC and this was unanimously agreed. ECPC will give notice to Andy Frost as soon as possible in order to remove ECPC from the mowing contract.	
11/18/12	Update on a defibrillator for East Chiltington Cllr.Funnell has now received the defibrillator and case. This will be located at the Jolly Sportsman and Cllr.Funnell will discuss the details of this with Bruce Wass.	Cllr.Funnell
11/18/13	Events on November 11th and lighting of the Beacon Brazier Former councillor Fleming will be approached to see if he would like to lay the wreath. Failing this, Cllr.Funnell will attend and lay the wreath.The brazier will be lit at 7pm. Some residents will walk from the half Moon at Plumpton from 6pm. There is an exhibition in Plumpton Village hall on the 11 th from 11.45-2.00pm.	
11/18/14	Council considered the role of Data protection officer Cllr.Nurse recommended that councillors should have dedicated PC email addresses. As there are elections in May, chair will look at cost implications of changes to addresses.	Chair
11/18/15	Items to note or for a future agenda There are council elections in May. The chair will not stand again.	
11/18/16	The next meeting of the PC will be Wed. Jan 9 th - Smaller Meeting Room, Plumpton Village Hall	

Meeting closed at 8.30pm

JT 09/11/2018

Signed.....(Chairman) Dated.....

Glossary:

LDC – Lewes District Council

SDNPA - South Downs National Park Authority

ESCC - East Sussex County Council

SSALC – Surrey and Sussex Association of Local Councils

TECT – The East Chiltington Trust

LDALC – Lewes District Association of Local Councils

CPRE – Campaign for the Protection of Rural England

RPA – Rural payments agency

AIRS – Action in Rural Sussex

ECAG – The East Chiltington Action Group

SLR – Strengthening Local Relationships (meetings with ESCC highways)