

East Chiltington Parish Council

www.eastchiltington.net

Mrs J.Toomey, Clerk to East Chiltington Parish Council
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Members of **East Chiltington Parish Council** are required to **attend a virtual meeting** of the Parish Council to be held on Wednesday **13th January 2021 starting at 6.00pm** - by Zoom

Any members of the public wishing to receive an invite to join the meeting can email:
mirandagoodenough@icloud.com by 6pm on Tuesday 12th January 2021.
Please note the viewer must have a Zoom Account to view the meeting

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated 6.1.2021

Up to fifteen minutes are available near the start of the meeting for the council to discuss any questions from residents - which should have been received by the council on or before 10th January 2021

1. **Any apologies for absence.**
2. **Any questions from the public – sent in advance of the meeting**
3. **Declaration of interest** on any of the agenda items and any **update of interests.**
4. **Minutes of the parish council meeting** held 2nd November 2020 (to be agreed and signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note any actions taken :
Min.No.11.20.02 – Any update – Cllr.David – re: Covid support
Min.no.11/20/5b – Any update on inspection of trees around Hollycroft.
6. **Financial matters**
 - a) To approve payment of invoices (including v.a.t) and any cheques to be signed

Cheque No: 101064	£	Clerk salary/expenses for November
Cheque No: 101065	£50.00	Grant to Sussex Air ambulance (s.137)
*Cheque No: 101066	£	Clerk salary/expenses for December
*Cheque No: 101067	£212.40	Upperbridge website fees for 2021
 - b) To note the Council's current financial situation @ 30 Dec.2020
Business Current Account **£5,033.19**
(*Less payments outstanding)
Reserve account **£**3087.86**

**Includes CIL funds (£771.90 ring fenced and to be spent by 2022/23)
& Village day funds (£785.46 ring fenced)
 - c) **To consider the financial regulations** and update as necessary (previously circulated)
 - d) **To approve the appointment of the internal auditor for 2021**
7. **Planning matters** (P&E committee: Cllr.Symes, chair, Cllr.Nurse, Cllr.Durham)
 - a) **To note or discuss any current application**
LW/20/0730 North Barnes Farm North Barnes Lane: Extend existing cattle building by 18 meters (3 bays) for the provision of a new indoor livestock handling facility - *objection*

LW/20/0755 4 Pouchlands Drive: Roof alteration works/insertion of conservation roof lights –*no objection*

SDNP/20/05582/HOUS Denes House Novington Lane: Remodelling of existing dwelling including demolition and extensions – *no objection*

b) To note any decisions by LDC:

None

c) To agree any response to the Lewes District Local plan consultation

8. **Correspondence received since last meeting** - to note all and agree any actions required.
To consider a suggested tree planting site
9. **Any update on Data Protection** requirements and Parish website (Accessibility Regulations 2018)
10. **TECT**
11. **Update on remedial work to 3 Oak trees at Hollycroft**
2 Quotes were received to remove dead branches from 3 trees and to reduce the weight on one branch
12. **To consider the risk assessment for the council and update as necessary** (previously circulated)
13. **Items for noting or inclusion on a future agenda.**
14. **Further meetings of the Parish Council for 2021** will be determined by circumstances in force at the time.

signed.....Mrs J.Toomey , Clerk to East Chiltington Parish Council

Agenda Item no.10. Correspondence received since last meeting

Note: The rural bulletin is an online publication received every week if councillors wish to see a copy.

Note: A weekly bulletin from NALC and SSALC is available if councillors wish to see a copy

Note: there has been an excess of information regarding Covid 19 and it has not been possible to list everything that has come through. Important updates have been sent forward to councillors.

- 24.10.20 Maria Caulfield newsletter – emailed to all
- 29.10.20 ESCC ditching schedule – not due in EC until 2021/22
- 5.11.20 ESCC Update re: damaged track through North Barnes to Plumpton
- 5.11.20 SDNPA details of parish workshops – emailed to all
- 9.11.20 West Sussex soft sand review
- 9.11.20 SDNPA Newsletter – emailed to all
- 11.11.20 ESCC new highways service manager – Sophie Walker
- 12.11.20 ESCC rural tree survey – emailed to all and tree warden
- 13.11.20 SSALC re: transport SE Forum – emailed to all
- 14.11.20 CPRE Newsletter – emailed to all
- 17.11.20 NALC consultation on ethical standards – emailed to all
- 17.11.20 Report from Lewes citizens advice AGM
- 18.11.20 SDNPA parking policy consultation
- 18.11.20 LDC. Lewes Local plan briefing – details requested – emailed to chair
- 18.11.20 CPRE request for donations – emailed to all
- 18.11.20 Questions re. Use of LDALC/ESALC services
- 23.11.20 CPRE Christmas cards for sale – emailed to all
- 24.11.20 SDNPA parish workshop details – emailed to all
- 25.11.20 SDNPA CIL reporting form – clerk has replied
- 30.11.20 Details of LDALC meeting – emailed to all
- 30.11.20 ESCC tree warden newsletter – sent to James
- 3.12.20 LDC reply concerning environmental problem
- 7.12.20 Heartward community – request for building land
- 7.12.20 LDC Local plan details – emailed to all**
- 8.12.20 Ldalc survey – emailed to all
- 8.12.20 SSALC training dates – emailed to all
- 8.12.20 CPRE newsletter

- 9.12.20 SALC AGM slides – emailed to all
- 12.12.20 CPRE newsletter – emailed to all
- 16.12.20 CPRE update
- 17.12.20 LDC planning policy consultation – emailed to all
- 17.12.20 SSALC police and crime survey – emailed to all
- 17.12.20 SDNPA Planning news – emailed to all
- 22.12.20 SDNPA parish workshops presentations – emailed to all
- 27.12.20 Maria Caulfield newsletter – emailed to all
- 4.1.21 Cllr.Banks re. Signs for Covid testing site – clerk has replied

Correspondence received from residents:

- 23.10.20 Regarding meeting with Archdeacon re:EC Church and community use
- 31.10.20 Regarding wedding in EC church – clerk has replied
- 20.11.20 Copy of correspondence re. Quiet lanes
- 1.12.20 Request for assistance with local environmental problem – passed to LDC
- 2.12.20 Enquiry re possible planning applications – rear of Shepherds Way – clerk has replied
- 6.12.20 Suggestion for tree planting site
- 8.12.20 Phone enquiry re. Condition of EC churchyard – referred to church warden
- 8.12.20 Request for support for local history group – emailed to all
- 13.12.20 Concerns that properties in Honeypot Lane have a Chailey postcode but are in EC.
- 23.12.20 Enquiry re. Maintenance of EC Churchyard – clerk has replied that the PCC have agreed a contract for churchyard maintenance with James Otway who would welcome help on 'work party' days.