

East Chiltington Parish Council

www.eastchiltington.net

Mrs J.Toomey, Clerk to East Chiltington Parish Council
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex Tel: 01273 890621
Email: clerk@eastchiltington.net

Members of **East Chiltington Parish Council** are required to **attend the annual meeting** of the Parish Council to be held on Wednesday **24th May 2021** starting **not before 7.30 pm** in **Beechwood Hall, Cooksbridge**
Please keep to social distancing rules. Face masks must be worn

Due to Covid-19 restrictions, numbers attending may have to be limited. ECPC encourage members of the public to make written representations on issues rather than attending in person.

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated...14.5.21

Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.

- 1 **Election of chair/vice chair and any apologies for absence.**
2. **Any questions from the public**
3. **Declaration of interest** on any of the agenda items and update of interests.
4. **Minutes of the parish council meeting** held 10th March.'21 (to be agreed and signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note any actions taken :
6. **Financial matters**

- a) To approve payment of invoices (including v.a.t) and any cheques to be signed

Cheque No: 101070 £	Clerk salary/expenses March
Cheque No: 101071 £300.00	R.S. Tree works . Remedial work to Oaks at Chapel Lane
*Cheque No: 101072 £	Clerk salary/expenses April
*Cheque No: 101073 £153.00	Countryman's Contractors – mow Hollycroft (vat £25.50)
*Cheque No: 101074 £20.00	O.A.R.T. Subscription

- b) To note the Council's current financial situation
- | | |
|-----------------------------------------------------------------------|-----------------|
| Business Current Account | £6935.50 |
| (*Less payments outstanding) | |
| Reserve account | £3087.94 |
| **Includes CIL funds (£771.90 ring fenced and to be spent by 2022/23) | |
| &Village day funds (£785.46 ring fenced) | |

- c) To declare that East Chiltington parish council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015
- d) To consider the findings of the internal audit review
- e) To approve the Annual Governance Statement
- f) To consider the Accounting Statements and to approve the Accounting Statements
- g) To ensure the Accounting Statements are signed and dated by the chair
- h) To note that the accounts and accounting records will be available for public inspection between the 7th June and the 16th July 2021.
- i) To consider the subscription to NALC / ESALC of £156.61

7. **Planning matters** (P&E committee: Cllr.Symes,chair, Cllr.Nurse, Cllr.Durham)

- a) **To note or discuss any current application**

SDNP/21/01715/TEL Stantons Farmhouse, Stantons Farm, Chapel Lane, East Chiltington: installation of a micro substation enclosure with dimensions of 1.2m x 1.2m x 1.2m- *permitted development, no comment made*

SDNP/21/01054/HOUS 1 Chapel Cottages Chapel Lane East Chiltington: Formation of two storey side extension with internal alterations – *no objection*

SDNP/21/01989/NMA The Grange Novington Lane East Chiltington: Variation of plans approved under **SDNP/19/05837/HOUS** to move the location and orientation of the approved pool house and other alterations.- *no objection*

LW/21/0262 Land Adjacent Nolands Farm, Station Road, Plumpton Green: Outline application for the demolition of 2 No. existing dwellings and outbuildings and the erection of up to 89 No. residential dwellings, including 40% affordable housing, village business hub, provision of pedestrian and vehicular access, open space, associated infrastructure and landscaping at Nolands Farm, Plumpton Green, all matters reserved except access. - *objection (delegated powers)*.

b) To note any decisions by LDC:

LW/21/0001 Mount Pleasant Highbridge Lane East Chiltington: Conversion and extension of redundant forge to dwelling house and demolition of redundant outbuildings.

LW/20/0730 North Barnes Farm North Barnes Lane: Extend existing cattle building by 18 meters (3 bays) for the provision of a new indoor livestock handling facility – *granted*

SDNP/20/05582/HOUS Denes House Novington Lane: Remodelling of existing dwelling including demolition and extensions – *approved*

c) Any update on the LDC call for sites – EC2 and EC11

8. To consider councillor roles

TECT: 2 cllr.trustees required

Finance & Staffing:

Communications/magazine/website:

Environment:

Community events/facilities:

Community Care:

Highways, Verges and SLR meetings:

9. Correspondence received since last meeting - to note all and agree any actions required.

10. TECT – (The East Chiltington Trust) – Any report

11. Any update on Data Protection requirements and Parish website (Accessibility Regulations 2018)

12. To consider any date for the annual parish summer gathering

13. To consider the purchase of 2 x Premium Childrens Toddler Cradle Seats With J Hook Connection @ £68 each from online playgrounds.co.uk (CIL funds)

14. Items for noting or inclusion on a future agenda.

To note that the Whitehouse farm rail crossing steps are repaired and the path re-opened

15. The 2021 meetings of the Parish Council will be : July 12th, September 13th, November 8th

signed.....Mrs J.Toomey , Clerk to East Chiltington Parish Council

Agenda Item no.10. **Correspondence received since last meeting**

Note: The rural bulletin is an online publication received every week if councillors wish to see a copy.

Note: A weekly bulletin from NALC and SSALC is available if councillors wish to see a copy

Note: there has been an excess of information regarding Covid 19 and it has not been possible to list everything that has come through. Important updates have been sent forward to councillors.

- 28.2.21 Cllr.O'Brien reply to ECPC mail of 23.2.21
- 1.3.21 West Sx. Minerals plan
- 2.3.21 M.Caulfield letter re: LDC local plan
- 5.3.21 Cllr.O'Brien. Response to letter from MP
- 8.3.21 Sx Police profile update – clerk has replied
- 9.3.21 Mid Sussex food partnership – clerk has replied
- 9.3.21 SDNP camping consultation – chair has replied
- 9.3.21 SDNP parking consultation – chair has replied
- 13.3.21 CPRE Greenbelt under pressure – emailed to all
- 15.3.21 SDNP March newsletter – emailed to all
- 19.3.21 M.Caulfield letter reLDC local plan
- 25.3.21 CPRE buses for all campaign – emailed to all
- 26.3.21 SSALC remote meetings update – emailed to chair
- 28.3.21 Maria Caulfield newsletter
- 29.3.21 Cllr.O'Brien. Response to letter from MP
- 29.3.21 Reply to ECPC enquiry re. Train service increases
- 29.3.21 Leigh Palmer. Reply to ECPC questions – emailed to all
- 30.3.21 CPRE festival of spring
- 1.4.21 Biosphere – City nature challenge – emailed to all
- 1.4.21 Changes to the W.Sussex minerals plan
- 8.4.21 NALC online planning workshop - 28th July – emailed to all
- 9.4.21 ESALC training survey – chair has responded
- 10.4.21 CPRE Newsletter – emailed to all
- 11.4.21 M.Caulfield MP – answers to ECPC questions – emailed to all
- 15.4.21 Leigh Palmer -follow up to council questions
- 16.4.21 ESALC – offer of planning advice from Flo Churchill (at a cost) – emailed to all
- 16.4.21 Daniel Winn – TPO details – clerk has queried these
- 20.4.21 SDNPA Newsletter
- 22.4.21 SDNPA virtual meeting with enforcement team - 18th May 4-5.30pm – emailed to all
- 22.4.21 SDNPA dark skies webinar link
- 22.4.21 FOI request from Kennedy Law – clerk has replied
- 23.4.21 ESCC Election staff needed – emailed to all
- 23.4.21 CPRE manifesto for candidates in elections 2021 – emailed to all
- 23.4.21 LDC Climate action forum on line - 11th May 4-5.30pm – emailed to all
- 23.4.21 SDNPA parish workshops 22.6.21 – emailed to all
- 25.4.21 Nick Cox Sx.police – update
- 28.4.21 NALC consultation on Gov. plans to give permitted dev. rights for phone masts – emailed to all
- 28.4.21 Re: Kickstart scheme for 16-24 years
- 28.4.21 ESALC remote meetings judgement (not legal after 6.5.21) – emailed to all
- 29.4.21 M.Caulfield, reply to ECPC query of 19.3.21 – emailed to all
- 30.4.21 NALC – new funding for neighbourhood plans
- 2.5.21 M.Caulfield newsletter – emailed to all
- 4.5.21 SDNPA planning newsletter
- 6.5.21 ESALC virtual meetings update (None allowed after 6.5.21)
- 6.5.21 Rural funding digest
- 6.5.21 CPRE Bottle/can deposit petition – emailed to all
- 10.5.21 Details of Lantra tree course – sent to J.Otway, parish tree warden.
- 11.5.21 Reply from SDNPA re: co-operation with LDC on emerging plan
- 11.5.21 Reply from SDNPA re: planning value of landscape assessment
- 12.5.21 Details of progress with census 2021

Correspondence received from residents:

- 1.3.21 Copy of resident's letter to MP re: Eton land
- 3.3.21 Enquiry regarding Eton Land – clerk has replied
- 5.3.21 Re LW/21/0001 – emailed to all

- 9.3.21 Offer of a recording made in the pub 50 years ago. - downloaded
- 10.3.21 Plumpton village society re.soapbox derby
- 10.3.21 Copy of response to LW/21/0001
- 10.3.21 Some historical details – filed – history project
- 11.3.21 Enquiry re.vicar – sent to churchwarden
- 23.3.21 Enquiry re.parish history – clerk has replied
- 24.3.21 Contact form – support against Eton proposal
- 25.3.21 Contact form – churchyard enquiry – sent to churchwarden
- 31.3.21 Re. Plumpton jubilee celebrations 2022
- 26.4.21 Concern about Oak tree safety by phone box – **chair investigating**
- 28.4.21 Enquiry re.parking at Hollycroft – clerk has replied
- 28.4.21 Plumpton soapbox derby – sent to Miranda for website
- 29.4.21 Complaint about damaged stile jct.EC7 &8, North Barnes – clerk has alerted ESCC
- 30.4.21 Request for historical map – PDF sent
- 4.5.21 East Sussex food partnership – emailed to all