

East Chiltington Parish Council

www.eastchiltington.net

Mrs J.Toomey, Clerk to East Chiltington Parish Council
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Members of **East Chiltington Parish Council** are required to **attend the annual meeting** of the Parish Council to be held on **Wednesday 11th May 2022** **this meeting will follow the annual parish meeting (7pm) in The small Hall, Plumpton.**
Please keep to safe distancing rules.

Numbers attending may have to be limited. ECPC encourage members of the public to make written representations on issues rather than attending in person.

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated 3.5.22

Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.

- 1 **Election of chair/vice chair and any apologies for absence.**
2. **To consider any declaration of interest on any of the agenda items/update of interests.**
3. **Any questions from the public**
4. **Minutes of the parish council meeting** held 1.3.22 (to be agreed and signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken :
6. **Financial matters**
 - a) To approve payment of invoices (including v.a.t) and any cheques to be signed

*Cheque No: 101112	£	Clerk salary/expenses for March 22
*Cheque No: 101113	£118.80	Upperbridge for website work
*Cheque No: 101114	£16.00	Plumpton V.Hall. Room Hire
*Cheque No: 101115	£ 260.68	CAS. Insurance
*Cheque No: 101116	£	Clerk salary/expenses for April 22
 - b) **To note** the Council's current financial situation

Business Current Account	£3552.17
(*Less payments outstanding)	
Reserve account	£3088.26**
**Includes CIL funds (£472.40 ring fenced and to be spent by March.23)	
& Village day funds (£785.46 ring fenced)	

Receipts: Precept of £3960 on 24.3.22 (not yet on statement)
 - c) To declare that East Chiltington parish council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015
 - d) To consider the findings of the internal audit review
 - e) To approve the Annual Governance Statement
 - f) To consider the Accounting Statements and to approve the Accounting Statements
 - g) To ensure the Accounting Statements are signed and dated by the chair
 - h) To note that the accounts and accounting records will be available for public inspection between the 13th June and the 22nd July 2022.
 - i) To consider the annual subscription to NALC/ESALC - £123.39

7. **Planning matters** (P&E committee: Chair, Cllr.Nurse, Cllr.Durham)

a) **To note or discuss any current application**

LW/22/0266 & 67 Lower Burrells Chiltington Lane East Chiltington: Demolition of rear conservatory and replacement single storey glass rear extension and various internal alterations including internal reconfiguration, demolition of outhouse and store and alterations to engine room and associated landscaping

LW/22/0099 & 22/0018 Little Clears, Novington Lane, East Chiltington: Erection of single storey rear timber clad garden outbuilding – *no objection*

SDNP/22/00641/FUL Denes House, Novington Lane, East Chiltington: Replacement dwelling

SDNP/22/01165/HOUS Stantons Farm, Chapel Lane, East Chiltington: Creation of outdoor swimming pool, green house and porch

SDNP/22/01326/HOUS Flintwell House Novington Lane East Chiltington: Below ground swimming pool with stone paving and erection of pool plant housing box

LW/21/1009 Highbridge Highbridge Lane East Chiltington: Single storey side extension with flat roof, flush roof light and additional side roof light to property.

SDNP/22/01521/FUL Newstead Farm Novington Lane East Chiltington: Proposed conversion of existing domestic building to form a 4-bedroom dwelling, and use of existing dwelling for self-contained holiday accommodation

b) **To note any decisions by LDC:**

LW/22/0099 & 22/0018 Little Clears, Novington Lane, East Chiltington: Erection of single storey rear timber clad garden outbuilding - *granted*

c) **Any update on the LDC call for sites – EC2 and EC11**

8. **To consider councillor roles and any reports:**

Finance & Staffing: Cllr.David

Communications/website: Cllr.Goodenough

Magazine: Cllr.Funnell

Environment/Litter pick: Cllr.Nurse

Community events: Cllr.Elms

Any update for jubilee 2022 celebrations/ Lighting of Beacon with Hamsey PC 9.45pm 2nd June.

EC Village day 4th June

Highways, Verges: through the clerk to ESCC Cllr.Milligan

9. **Correspondence received since last meeting** - to note all and agree any actions required.

10. **TECT – (The East Chiltington Trust)** – Any report from Chair/Cllr.David
TECT have requested they pay the licence fee (£1pa) for 10 years in advance

11. **To consider a request from the parish of St.John without to join with East Chiltington**

12. **Update on Data Protection** requirements and Parish website (Accessibility Regulations 2018)

13. **Items for noting or inclusion on a future agenda.**

14. **The next meetings of the Parish Council will be :** Weds.13th July Small Hall Plumpton. 7pm.
And Wednesday 21st September (subject to conditions at the time)

signed.....Mrs J.Toomey , Clerk to East Chiltington Parish Council

Agenda Item no.10. **Correspondence received since last meeting**

Note: The rural bulletin is an online publication received every week if councillors wish to see a copy.

Note: A weekly bulletin from NALC and SSALC is available if councillors wish to see a copy

Note: there has been an excess of information regarding Covid 19 and it has not been possible to list everything that has come through. Important updates have been sent forward to councillors.

- 21.2.22 SDNP final call for CIL bids -emailed to all
- 22.2.22 SxPolice Big Data presentation – emailed to all
- 24.2.22 Sussex Nature partnership webinars – emailed to all
- 24.2.22 SDNPA parish workshop- Glover review 16.3.22 – chair to attend
- 24.2.22 Maria Caulfield parish report
- 26.2.22 CPRE star count – emailed to all
- 27.2.22 Maria Caulfield Ukraine update – emailed to all
- 28.2.22 Cllr.Milligan re: state of Chapel Lane
- 7.3.22 NALC local gov.pay award from April 2021
- 10.3.22 Invite for the chair to attend a Lewes Fund reception event – emailed to chair
- 25.3.22 CPRE Rewilding at Knepp 7.4.22 – emailed to all
- 28.3.22 ESALC – preparing for net zero workshop 24/5/22 – emailed to all
- 31.3.22 National highways – A27 Lewes/Polegate meeting 27.4.22 – emailed to all
- 1.4.22 Lewes speakers festival June 10-12th
- 3.4.22 Maria Caulfield – newsletter
- 7.4.22 ESCC Highways overview session 25.4.22 – emailed to all
- 8.4.22 Sx Police road safety briefing 28.4.22
- 8.4.22 CPRE update – emailed to all
- 12.4.22 Response from SDNP to ECPC briefing document – emailed to all
- 19.4.22 ESALC training sessions – emailed to all
- 26.4.22 Sx Heritage trust invite to West Dean College – emailed to all
- 26.4.22 CPRE British flowers talk – emailed to all
- 27.4.22 SDNPA planning news – emailed to all

Correspondence received from residents:

- 8.3.22 Enquiry from St.John without re: combining the 2 parishes – emailed to all
- 24.3.22 Enquiry re: allotments – passed to chair of the allotment group
- 31.3.22 Enquiry from resident regarding mowing contract – clerk has replied
- 3.4.22& 4.4.22 Enquiry regarding telegraph poles in Novington Lane