



Mrs J.Toomey, Clerk to East Chiltington Parish Council  
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**DRAFT minutes of the annual meeting of EAST CHILTINGTON PARISH COUNCIL**  
 held at Plumpton Village Hall on **11th May 2022** at 7.15pm.

**Present:** Cllr.M.Symes  
 Cllr.M.Elms  
 Cllr.M.Goodenough  
 Cllr.R.Nurse  
 Cllr. P.David  
 Cllr. M.Durham

**Apologies:** Cllr.C.Funnell

**In attendance:** Mrs J.Toomey - Clerk to the Council. One member of the public  
 LDC Cllr.Rob Banks ESCC Cllr.Matthew Milligan

		<b>Action</b>
<b>5/22/01</b>	<b>Cllr.David proposed Cllr.Symes be re-elected as chair, 2<sup>nd</sup>.</b> Cllr.Nurse. Chair accepted the post and proposed Cllr.Funnell remain as vice chair, 2 <sup>nd</sup> Cllr.David Any apologies for absence –As above	
<b>5/22/02</b>	<b>Declaration of interest</b> on any of the agenda items and update of interests. - None	
<b>5/22/03</b>	<b>Any questions from the public</b> The resident asked what the Precept charge was. For the year ending March 2022 it was £7411. Cllr. David said EC were still one of the lowest charges in the district despite the increased costs of maintaining the public open spaces previously maintained by LDC.	
<b>5/22/04</b>	<b>Minutes of the meeting held on 1<sup>st</sup> March 2022</b> were agreed and signed	
<b>5/22/05</b>	<b>Matters arising from last meeting</b> No matters had arisen.	
<b>5.22.6</b>	<b>Financial matters</b>	
5.22.6.1	<b>Council approved payment of the following invoices:</b>  *Cheque No: 101112 £ Clerk salary/expenses for March 22 *Cheque No: 101113 £118.80 Upperbridge for website work *Cheque No: 101114 £16.00 Plumpton V.Hall. Room Hire *Cheque No: 101115 £ 260.68 CAS. Insurance *Cheque No: 101116 £ Clerk salary/expenses for April 22 *Cheque No: 101117 £ 156.06 Countrymans contractors - mowing *Cheque No: 101118 £130.00 S.Brentnall, Internal audit.	
5.22.6.2	<b>Council noted</b> the current financial situation	
5.22.6.3	Council declared that East Chiltington parish council is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 201	
5.22.6.4	Council considered the findings of the internal audit review and noted that there were no matters of concern.	
5.22.6.5	Council approved the Annual Governance Statement	
5.22.6.6	Council considered and approved the Accounting Statements	
5.22.6.7	Council ensured the Accounting Statements were signed and dated by the chair	
5.22.6.8	Council noted that the accounts and accounting records will be available for public inspection between the 13 <sup>th</sup> June and the 22 <sup>nd</sup> July 2022.	
5.22.6.9	Council considered and agreed the annual subscription to NALC/ESALC - £123.39	

<p>5.22.7</p> <p>5.22.7.1</p> <p>5.22.7.2</p>	<p><b>Planning matters:</b>  <b>Council noted and discussed any current application</b></p> <p><b>LW/22/0266 &amp; 67</b> Lower Burrells Chiltington Lane East Chiltington: Demolition of rear conservatory and replacement single storey glass rear extension and various internal alterations including internal reconfiguration, demolition of outhouse and store and alterations to engine room and associated landscaping. - <i>no objection</i></p> <p><b>LW/22/0099 &amp; 22/0018</b> Little Clears, Novington Lane, East Chiltington: Erection of single storey rear timber clad garden outbuilding – <i>no objection</i></p> <p><b>SDNP/22/00641/FUL</b> Denes House, Novington Lane, East Chiltington: Replacement dwelling – <i>no objection</i></p> <p><b>SDNP/22/01165/HOUS</b> Stantons Farm, Chapel Lane, East Chiltington: Creation of outdoor swimming pool, green house and porch – <i>no objection</i></p> <p><b>SDNP/22/01326/HOUS</b> Flintwell House Novington Lane: Swimming pool with stone paving and erection of pool plant housing box – <i>no objection</i></p> <p><b>LW/21/1009</b> Highbridge Highbridge Lane: Single storey side extension with flat roof, flush roof light and additional side roof light to property. - <i>no objection</i></p> <p><b>SDNP/22/01521/FUL</b> Newstead Farm Novington Lane East Chiltington: Proposed conversion of existing domestic building to form a 4-bedroom dwelling, and use of existing dwelling for self-contained holiday accommodation – <i>council had raised some questions and expressed concern over possible light spill from the south facing doors but had no objection to the application.</i></p> <p><b>Council noted any decisions by LDC:</b>  <b>LW/22/0099 Little Clears - granted</b></p>	
<p>5.22.7.3</p>	<p><b>Council considered any progress on sites EC 2 and EC 11</b> and noted that on 6<sup>th</sup> May LDC stated that over the coming months they will be revisiting the interim LAA assessments and inviting submission of additional or updated information to inform its work. LDC has commissioned a number of evidence studies to ensure that a robust plan capable of effectively delivering sustainable forms of development consistent with national policy is prepared for Lewes district. Studies which are underway at present include, for instance, a study on the housing needs of the local area, a town centre/retail needs study. Other studies being commissioned shortly include strategic flood risk assessment, transport studies, rural settlement study, Biodiversity Net Gain and the Habitats Regulations Assessment. The studies will be published as part of the plan making process and options for stakeholders’ input into the evidence are being developed.</p> <p>LDC will shortly be releasing a report providing a summary to the Issues and Options dataset release. The dataset is the full set of comments that have been received by the council in response to the Issues and Options consultation. The publication in an Excel format and without any analysis having been undertaken by the council seeks to provide our communities and stakeholders an opportunity to view the comments in their fullest form and ahead of the council’s assessment and response to the comments as part of the next stage of the plan making process.</p>	
<p>5.22.8</p>	<p><b>Council considered councillor rolls and reports:</b>  <b>All councillors were happy to continue in their present roles.</b></p> <p><b>Finance &amp; Staffing:</b> Cllr.David – nothing to report</p> <p><b>Communications/website:</b> Cllr.Goodenough was pleased to report the website was now fully compliant.</p> <p><b>Magazine:</b> Cllr.Funnell asked for someone to cover this due to her absence. Clerk will send the report and asked for any articles to be sent to her asap.</p>	<p>Clerk/all</p>

	<p><b>Environment/Litter pick:</b> Cllr.Nurse – Litter pick on March 13<sup>th</sup> had a good turnout</p> <p><b>Community events/:</b> Cllr.Elms had nothing to report. The Beacon will be lit at 9.45pm on June 2<sup>nd</sup> with Hamsey PC. Cllr.Funnell is talking with Hamsey PC. Cllrs Durham and David will speak with Cllr.Funnell about the arrangements. Resident Mary Parker kindly offered some dry wood. Residents can make their own way up or join with Plumpton from the Half Moon. The Chiltington parish party will be on Saturday 4th June. There was nothing further about a possible float for the Plumpton parade. Chair will plant a tree as part of the celebrations.</p> <p><b>Highways, Verges:</b> reported through the clerk to ESCC Cllr.Milligan</p> <p>Cllr.David agreed to also take responsibility for letting the clerk know of any maintenance issues at Hollycroft and updates on mowing .</p>	
5.22.9	<p><b>Council noted all correspondence received since last meeting.</b> A resident had questioned new telegraph poles in Novington Lane. These were installed as part of the broad band rollout.</p>	
5.22.10	<p><b>TECT – The East Chiltington Trust</b> No update on TECT website. TECT are wanting to plant wildflowers as part of a bee corridor. They may consider using grazing animals for short periods. TECT wish to pay the annual £1 licence fee for 10 years in advance. This was agreed by council and will come in for 2023- 2033.</p>	
5.22.11	<p><b>Council discussed a request from the parish of St.John without to join with East Chiltington.</b> Meeting adjourned to hear from a St.John resident. St.John residents recently met and several were in favour of this proposal but it would be pointless to discuss it further if ECPC were not in favour. Hamsey PC had also been approached but no reply had yet been received. The resident thought there were around 48 properties in St.John. Meeting re-convened and council discussed what this might mean for EC residents but had no objection in principle providing all due process was followed. Clerk understood that 37.5% of their electors must sign a petition to request this and LDC would then start a review/consultation It may take around 2 years.</p>	
5.22.12	<p><b>Any update on Data Protection</b> requirements and Parish website (Accessibility Regulations 2018) – Cllr.Goodenough expressed relief that the website was now compliant and this would no longer be an agenda item. Council thanked her for her persistence.</p>	
5.22.15	<p><b>Items for noting or inclusion on a future agenda.</b> <b>To note</b> – a grant request had been received from the air ambulance. This will be discussed in July <b>Cllr.Banks alerted council to a grant</b> available for trees in the SDNP. Clerk has applied on behalf of the Hollycroft Jubilee wood project.</p>	Clerk
5.22.16	<p><b>The next meetings of the Parish Council will be : Weds.13<sup>th</sup> July and Wednesday 21<sup>st</sup> September</b> Small Hall Plumpton. Both 7-9pm. (subject to conditions at the time)</p>	

Meeting closed at 20.08pm

JT 12/5/22

Signed.....(Chairman ) Dated.....

**Glossary:**

LDC – Lewes District Council

SDNPA - South Downs National Park Authority

ESCC - East Sussex County Council

AIRS – Action in Rural Sussex

SSALC – Surrey and Sussex Association of Local Councils

TECT – The East Chiltington Trust

LDALC – Lewes District Association of Local Councils

CPRE – Campaign for the Protection of Rural England

OART – The Ouse and Adur rivers trust