



Mrs J.Toomey, Clerk to East Chiltington Parish Council  
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**MINUTES OF THE ANNUAL MEETING OF EAST CHILTINGTON PARISH COUNCIL**  
 held on 4<sup>th</sup> May 2016 at 7.50 pm in Beechwood Hall, Cooksbridge.

**Present:** Cllr.C.Funnell  
 Cllr. E.Harrison  
 Cllr.M.Webber  
 Cllr.J.Tingle  
 Cllr. J.Fleming

**Apologies:** Cllr.S.Israel Cllr.C.Farmelo

**In attendance:** Mrs J.Toomey - Clerk to the Council. LDC Cllr.S.Osborne.

		<b>Action</b>
<b>05/16/01</b>	<b>Cllr.Tingle proposed Cllr.Harrison as chair for 2016/17.</b> Seconded by Cllr.Fleming and agreed by all. The chair proposed Cllr.Funnell as vice-chair seconded by Cllr.Fleming and agreed by all. <b>Apologies for absence</b> – as above, noted and accepted by the council.	
<b>05/16/02</b>	<b>Any questions from the public</b> A local resident was concerned that verges in Novington lane were deteriorating rapidly, especially where new passing places were being formed. As ESCC refuse any action, would the PC be prepared to take this on? Council agreed to form a working group to look into the practicalities of what could realistically be done. A resident who has lived in Chiltington Lane for 40 years was concerned about the proposal for a sturgeon farm. All residents attending had concerns about the proposal. Council agreed to bring item 7a forward.	
<b>05/16/03</b>	<b>Declaration of interest</b> on any of the agenda items and update of interests. None	
<b>05/16/04</b>	Planning <b>LW/16/0180</b> Land South Of Chiltington House, Chiltington Lane - Creation of ponds (part retrospective), provision of associated buildings and a dwelling to service a fish farm. The PC had contacted the applicant's agent but received no reply. The parish council will object to the application pending sight of the information requested. Meeting adjourned 7.55pm to take comments from residents. There are over 40 objections now on the LDC site. The application says there are no trees or hedges on the site, but there are. Meeting re-convened at 8.00pm.	
<b>05/16/05</b>	<b>Minutes of the meeting held on 2<sup>nd</sup> March</b> were agreed and signed as a true record.	
<b>5.16.6</b>	<b>Matters arising</b> <i>Min.no.3.16.5: Cllr.Funnell had contacted ESCC about the drop off in Novington Lane and the state of the verges. ESCC have replied to say they are not prepared to carry out any repairs.</i> <i>Min.no.3.16.20: Cllr.Harrison had contacted LDC about the allocation of housing in the village and had been told the PC would be consulted, however the property in question was offered to a family from outside the parish , as no one with any connection to East Chiltington had come forward requesting housing.</i>	
<b>5.16.7</b> 5.16.7.1	<b>Financial matters</b> <b>Council approved payment of the following invoices:</b> *Cheque No: 911 £970.56 Jakk. Fingerpost to church *Cheque No: 912 £522.98 Clerk salary/expenses March (includes CoFT grant payment) *Cheque No: 913 £36.20 HMRC *Cheque No: 914 £118.51 ESALC subscription *Cheque No: 915 £259.09 Clerk salary/expenses April *Cheque No: 916 £64.31 Peter Frost. Internal Audit fee	

5.16.7.2	<b>Council noted</b> the current financial situation	
5.16.7.3	Council considered the annual governance statement	
5.16.7.4	Council considered the report from the internal auditor	
5.16.7.5	Council approved the annual return for y/e March 2016	
5.16.7.6	Council approved the application for Code of Transparency funding for 2016/17	
5.16.7.7	Council approved the application for telephone banking services	
<b>5.16.8</b>	<b>Planning matters continued</b>	
5.16.8.1	<b>LW/16/0255</b> North Hall Novington Lane East Chiltington East Sussex BN7 3QS - Section 73a retrospective application for the amendment of approved application reference LW/15/0808 (Demolition of part of existing property, and erection of new ground and first floor extensions, new roof, internal alterations and external landscaping) and the demolition of existing house retaining only the south facade <i>-no objection</i>	
5.16.8.2	<b>Council noted no decisions had been made by LDC:</b>	
5.16.8.3	<b>Cllr.Funnell and Cllr.Tingle attended a workshop</b> in Beechwood Hall arranged by Hamsey PC and given free of charge by a local planning consultant who stressed the safeguards given by a neighbourhood plan but also alerted attendees to the fact that those plans can always be superseded from above.	
<b>05/16/09</b>	<b>Report from The East Chiltington Trust</b> Cllr.Fleming gave an overview of the last TECT meeting. A bore hole will be dug in the field to see if the ground would hold water for a pond. There is a vacancy for another trustee. Council discussed the TECT trust deed. Use of the church – No update	
<b>5.16.10</b>	<b>Any reports on current issues and meetings attended by councillors or the clerk</b> <b>Waste &amp; minerals, Highways :</b> Nothing to report <b>LDALC:</b> Cllr.Tingle will attend on 23rd May 2.00pm - 4.00pm in The Yarrow Room, Lewes Town Hall <b>Finance:</b> No report <b>Footpaths, Rights of Way:</b> Cllr.Webber – nothing to report. <b>Springett &amp; Campion trust:</b> Cllr.Fleming asked for this to be flagged up again on the community website. <b>SDNP:</b> Nothing to report	Cllr.Tingle
<b>05/16/11</b>	<b>Council noted all correspondence received since last meeting.</b>	
<b>05/16/12</b>	<b>Update on registration of the Hollycroft land as a village green.</b> In February the PC responded to further objection raised by LDC. When the time was up for LDC to reply, they proposed the PC should halt the application because possibly the land might be devolved to the parish at a future date. PC replied asking why village green status should have any bearing on devolution and asked ESCC to press forward. LDC have now been given until May 14 <sup>th</sup> to respond. The meeting was adjourned for a resident to ask what explanation has been given by ESCC for all the delay? The chair replied that delay has come from the response times LDC are allowed. A further question asked who would be on the decision making panel but the PC do not have that information. The meeting reconvened after 5mins.	
<b>5.16.13</b>	<b>Update on production of a Local Landscape Character Assessment</b> A survey sheet has been produced and as many residents as possible are asked to follow routes suggested by the LLCA team, and to complete the survey so the team can use these as evidence for what will become a planning document. Anyone wanting to be involved should contact Steve Toomey or the clerk to the PC.	
<b>05/16/14</b>	<b>Update on road speeds around the parish</b> Cllr.Tingle said there had been no progress and the website was still no use with no training forthcoming. She asked for this item to come off the next agenda.	
<b>05/16/15</b>	<b>Any update on boundary signs/village gateways in Honeypot Lane</b> ESCC will provide a cost.Cllr.Tingle had obtained a quote which she passed to the council. Clerk will contact Michael Higgs, ESCC again.	

<b>05/16/16</b>	<b>Any plans for the parish day on July 9<sup>th</sup>.</b> There will be a meeting in the rotunda for everyone to come up with ideas.	
<b>05/16/17</b>	<b>Any update from CTLA community transport</b> Cllr.Webber said there will be another meeting in June.	
<b>05/16/18</b>	<b>Items for noting or inclusion on a future agenda.</b> Update on verges in Novington Lane Allocation of councillor roles	
<b>05/16/19</b>	The next meetings of the parish council will be : <b>Thursday July 7<sup>th</sup>, Thursday September 8<sup>th</sup>, Thursday November 10<sup>th</sup></b> <b>All at Beechwood Hall. All to commence at 7.00pm</b>	

Meeting closed at 8.50pm

JT 9/5/2016

Signed.....(Chairman ) Dated.....

Glossary:

- LDC – Lewes District Council
- SDNPA - South Downs National Park Authority
- ESCC - East Sussex County Council
- SSALC – Surrey and Sussex Association of Local Councils
- TECT – The East Chiltington Trust
- LDALC – Lewes District Association of Local Councils
- CPRE – Campaign for the Protection of Rural England
- RPA – Rural payments agency
- AIRS – Action in Rural Sussex