



Mrs J.Toomey, Clerk to East Chiltington Parish Council
 Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex Tel: 01273 890621
www.eastchiltington.net email: clerk@eastchiltington.net

MINUTES OF A MEETING OF EAST CHILTINGTON PARISH COUNCIL
 held on **10th November 2016 at 7.00 pm in Beechwood Hall, Cooksbridge.**

Present: Cllr. E.Harrison - Chair **Apologies:**
 Cllr.C.Funnell - Vice chair
 Cllr.C.Farmelo Cllr. J.Fleming
 Cllr.J.Tingle Cllr.J.Smith

In attendance: Mrs J.Toomey - Clerk to the Council. 5 members of the public.

		Action
11/16/01	Apologies for absence Council noted with regret that Simon Clarke has resigned from the parish council and asked the clerk to advertise the vacancy.	
11/16/02	Any questions from the public A resident had complained to ESCC that the verges are not cut to full width. She was told they would be done this Autumn but they have not been done and she has now been informed that they will only be cut to the standard 1metre. The clerk had already followed this up (report attached). Cllr.Funnell offered to follow this up. Another resident was concerned about cutting of the wild flower verge in Novington Lane.	Cllr.Funnell
11/16/03	Declaration of interest on any of the agenda items and update of interests. None	
11/16/04	Minutes of the meeting held on 8th September were agreed and signed as a true record.	
11/16/05	Matters arising from last meeting - None	
11.16.6	Financial matters Council approved payment of the following invoices: Cheque No: 931 £240.00 The Loft. Marquee repairs (From village day funds) *Cheque No: 932 £36.00 CPRE subscription Cheque No: 933 £75.00 LDC. Rent of Hollycroft football pitch Cheque No: 934 £343.50 Clerk salary/expenses for September *Cheque No: 935 spoilt *Cheque No: 936 £60.00 SSALC planning updates workshop *Cheque No: 937 £337.75 Clerk salary/expenses for October *Cheque No: 985 £20.00 British Legion Poppy wreath (s.137)	
11.16.6.1	Council noted the current financial situation	
11.16.6.2	Council considered the precept required for 2017/18 and agreed on £4978	
11.16.7	Planning Matters: To discuss any current application:	
11.16.7.1	Cllr Fleming noted that there have been several renewals of the 'temporary' application for the siting of the mobile home and that the applicant had been advised of the need to seek a permanent solution to the issue of the accommodation for the livery manager. The applicant has made a firm undertaking that, in the next 6 months, a planning application would be lodged in order to do this. The chair had received an email from a resident concerned about drainage from the mobile home and the possibility of run-off to the bridleway. Council adjourned the meeting to ask the applicant to advise whether he was aware of any problem with run-off from the septic tank and he agreed to check this and advise the PC within one week.	

	<p>Cllr.Tingle stressed that 'temporary' should in fact mean 'temporary' and that the last application granted by LDC was said to be the last. On this basis she would object to the application. A vote was held and all councillors other than Cllr Tingle voted for a response of - no objection, though with wording that noted the problem of repeated 'temporary' applications. Wording to be sent to LDC would be supplied by Cllr.Fleming/Chair.</p>	
11.16.7.3	<p>SDNP/16/04886/CNDC Novington Sand pit, Plumpton -Variation of condition 2 of LW/386/CM to allow extraction of sand and restoration of the site to be completed not later than 2nd October 2026 – <i>ECPC had objected to this application</i></p>	
11.16.7.4	<p>LW/16/0734 North Hall, East Chiltington. Conversion and extension of redundant agricultural buildings to form a single residential dwelling - <i>no objections but note that the planners should be satisfied that the proposed use of metal tiles for some of the roofing is appropriate.</i></p>	
11.16.7.5	<p>Council noted decisions made by LDC: SDNP/16/02212/FUL Unit 1 Wootton Farm – Demolition of existing agricultural building and surrender of open storage yard (B8 use) and erection of 4 holiday let units – <i>withdrawn</i> LW/16/0572 Orchard Barn Honeypot Lane, East Chiltington BN8 4QL Conversion of an existing double garage into ancillary accommodation – <i>granted</i> SDNP/16/03618/FUL Warningore House Novington Lane BN7 3AT Conversion of barn to holiday let/B&B, including demolition and rebuilding of the existing lean-to on the south west elevation – <i>granted but council noted that the plans had been changed considerably from those they had seen. Cllr.Fleming will look at those changes and possibly contact LDC to ask if the PC could be informed when plans are changed after the PC has visited site/responded.</i></p>	Cllr.Fleming
11.16.7.6	<p>Council noted that application no. LW/16/0695 Land South Of Chiltington House - Creation of ponds, provision of buildings and a supervisory dwelling to service a fish farm would be considered by the LDC planning committee on 23rd November. Cllr.Fleming will speak at the meeting to represent the views of ECPC.</p>	Cllr.Fleming
11.16.8	<p>Report from The East Chiltington Trust There had been no meeting since the last PC meeting. Any update on community use of the church: Rev. Godfrey Broster and churchwarden Antonia Price kindly attended and gave an update at the start of the meeting. The Rev. said the diocese had asked an architect to look at repairs and an asbestos test and a test of electrics. A report includes repairs needed to the tower, the South and North faces. The interior plaster from 1890 is now falling off. Plans are to remove pews between the door and the tower on the South side and to reposition the font near the door to leave a larger space in the tower. This will be paid with Heritage lottery funds. No water or drainage is available so there will be no kitchen. It is hoped to start work next summer. The car park has planning permission but there is a possible problem with restrictions to this. The PC offered to investigate this. At present, there is no funding available for the car park. Rev Broster reported that a tree has recently been removed from the churchyard but that in the process this has damaged two gravestones and caused distress to the concerned families. He stressed that in future, he should be consulted before any similar work is carried out.</p>	Cllr.Fleming
11/16/09	<p>Any reports on current issues and meetings attended by councillors or the clerk Waste & minerals, Highways : Cllr.Tingle contacted ESCC about the verge in Honeypot Lane being degraded by vehicles using an area as an unofficial layby. ESCC are not prepared to lay turf. Clerk was asked to contact ESCC to see if they would install bollards. LDALC: Cllr.Tingle no longer wishes to attend these meetings Finance: Nothing to report Footpaths, Rights of Way: vacant Springett & Campion trust: Will meet soon. Not sure there have been any applications SDNP: Nothing to report Cllr.Fleming had attended a SALC planning workshop but felt it was not very relevant for a small parish. The chair and vice-chair attended the LDC conference. SDNP gave a presentation and there</p>	Clerk

	was a talk on the community infrastructure levy.	
11.16.10	Council noted all correspondence received since last meeting. Chair will reply to LDC regarding the status of the football pitch and goal posts	Chair
11/16/11	Update on the Village green application / SDNP Local green spaces ESCC had proposed a public enquiry to determine the application. However, in order to avoid the expense of this, and in agreement with LDC, this will now be determined by independent Counsel, who will report to the registration panel. SDNP has accept ECPC's proposal to designate the whole of the Hollycroft field as a Local Green Space. This proposal is currently under consultation and LDC has the opportunity to object.	
11/16/12	Update on production of a Local Landscape Character Assessment Assistance is needed in the analysis of survey forms and drafting of LLCA. The Local Green space designation would be strengthened by the inclusion of the Hollycroft Field in the LLCA	
11.16.13	To consider provision for elderly residents A Christmas lunch for older residents was suggested. Cllr.Funnell will discuss this with Sheila Anderson who helps with the Happy Circle.	Cllr.Funnell
11/16/14	Any update on boundary signs/village gateways in Honeypot Lane Clerk was still waiting for a reply from Chailey PC regarding permission to site the sign within Chailey parish. Clerk will contact ESCC to ask if a sign on a single post could be installed on the parish boundary.	Clerk
11/16/15	To consider the roles of parish councillors Roles for 2017 were agreed (report attached). These may change with a new councillor.	
11/16/16	To consider a request from a Chailey resident for a litter bin in the rough unofficial lay-by in Honeypot lane. Cllr.Tingle had spoken to LDC regarding the costs for a bin. Clerk advised that apart from purchase & installation, emptying costs over £300 per year. The PC agreed that this expense is not justified, especially in the light of the fact that the layby might be removed.	
11/16/17	Items for noting or inclusion on a future agenda. To note Cllr.Fleming and Cllr.Smith will attend the SDNP East Sussex Parishes workshop on 21 November starting at 6.30pm Lewes Town Hall. Cllr Fleming will represent ECPC at the Remembrance parade 2016 - 13 th Nov. The chair would like to see an agenda item – Chair's report. Cllr.Fleming would like to discuss an upgrade to the community website in January. Council will consider a request from CPRE for a 'fighting fund' donation in January. Community use of the church will no longer be an agenda item.	
11/16/18	The 2017 meetings of the PC will be : 12 th January, 9 th March, 11 th May, 13 th July, 7 th Sept, 9 th Nov.	

Meeting closed at 9.10pm

JT 16/11/2016

Signed.....(Chairman) Dated.....

Glossary:

LDC – Lewes District Council

SDNPA - South Downs National Park Authority

ESCC - East Sussex County Council

SSALC – Surrey and Sussex Association of Local Councils

TECT – The East Chiltington Trust

LDALC – Lewes District Association of Local Councils

CPRE – Campaign for the Protection of Rural England
 RPA – Rural payments agency
 AIRS – Action in Rural Sussex
 ECAG – The East Chiltington Action Group

ITEM 11.16.15:

Responsibility	Lead person	With the support of:
Planning	Justin	Buzz, Chris. Other councillors by delegated powers as necessary.
Finance and staffing	Chris	-
TECT	Justin, Chris	-
Springett & Campion trust	Justin	-
Communications: Parish magazine, website.	Chris	Buzz
Environment: Footpaths, rights of way, trees, flooding, organising litter-pick, phone-box maintenance, sandpit.	Jodie	Carol
Community events & facilities Parish Party and other social events, leisure and community facilities and fund-raising for these.	Buzz	All
Community Care Provision for those in need within the parish (elderly, those without transport, young children, teenagers, etc)	Carol	Jodie
Highways Attendance at meetings organised by outside bodies (SDNP, SALC, LLADC)	Julia All, as appropriate and available	Carol (verges)