

## East Chiltington Parish Council

[www.eastchiltington.net](http://www.eastchiltington.net)

Mrs J.Toomey, Clerk to East Chiltington Parish Council  
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex Tel: 01273 890621  
Email: clerk@eastchiltington.net

Members of **East Chiltington Parish Council** are required to **attend a meeting** of the parish council to be held on **Tuesday 5th September 2023 at 7.30pm** in **Beechwood Hall, Cooksbridge**

**Please keep to any safe distancing rules.**

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated 29.8.2023

*Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.*

- 1 **Apologies for absence**
2. **Any declaration of interest on any of the agenda items**
3. **Any questions from the public**
4. **Minutes of the annual parish council meeting** held 11.5.23 (to be agreed, signed as a true record)
5. **Matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken.  
Min.no.5.23.3 Council contacted the owner of the damaged Yew but have received no reply.

### 6. **Financial matters**

- a) To approve payment of invoices (including v.a.t) and any cheques to be signed

Cheque No: 101163 £1200.00	R.Symes. Tree surgeon. Pollard 8 Limes, Hollycroft.
Cheque No: 101164 £21.00	S.Israel. Village Day licence fee paid to LDC
Cheque No: 101165 £	Clerk salary/expenses for May 23
Cheque No: 101166 £ 419.99	Robert Dyas Picnic bench (CIL funds)
Cheque No: 101167 £ 480.00	Countrymans contractors. 2 cuts – May
Cheque No: 101168 £	Clerk salary/expenses for June 23
*Cheque No: 101169 £10.00	Beechwood Hall Room hire donation
Cheque No: 101170 £ 240.00	Countrymans contractors. June
*Cheque No: 101171 £36.00	CPRE subscription
*Cheque No: 101172 £	Clerk salary/expenses for July 23
*Cheque No: 101173 £500.00	A.Inglis. Marquees, tables, benches,etc (V.Day & CIL funds)
*Cheque No: 101174 £70.00	E.Harrison. Survey monkey fee for PPS
*Cheque No: 101175 £	Clerk salary/expenses for August 23

- b) **To note** the Council's current financial situation (at 28<sup>th</sup> July)

Business Current Account **£ 3310.45**

(\*Less payments outstanding)

Reserve account **£ 3101.45**

\*\*Includes Village day funds (£264.46 ring fenced) CIL funds all now used

- c) To update the council financial regulations: (circulated prior to meeting)

### 7. **Planning matters** (P&E committee: Cllr.Symes (chair), Cllr.David, Cllr.Nurse, Cllr.Medvei)

- a) **To note or discuss any current application**

SDNP/23/03520/HOUS Wootton Farm, Wootton Farmhouse Novington Lane: Installation of 2no

rooflights to rear roofslope of garage and increase in width of garage by 0.7 metres

SDNP/23/03383/HOUS The Hermitage, Allington Lane, St.John without: Shepherds Hut for ancillary accommodation to the rear.

LW/23/0416 Wickham Barn Wickham Lane St.John without- Demolition of store and conversion of redundant workshop and office to a residential dwelling with garage

SDNP/23/02932/FUL Novington Manor Plumpton Lane Retrospective application for the erection of 1 no cabin for holiday let – *objection, earlier application already refused by SDNP*

SDNP/23/02999/HOUS 6 Hollycroft: Demolition of existing rear extension and porch to front and erection of replacement single storey rear extension and porch to front – *no objection*

LW/23/0417 Land West of A275, South Chailey – 56 houses. - on the border of the parish but actually in South Chailey, - *ECPC objected to this non sustainable development on a greenfield site (Note: This has been refused and goes to appeal – comments by 22.9.23)*

**b) To note any decisions by LDC:**

SDNP/23/01766/HOUS Wootton Farm, Wootton Farmhouse Novington Lane: Erection of single storey side extension to north elevation, single storey side extension to south elevation, and erection of outbuilding – *granted*

**c) The LDC call for sites – EC2 and EC11 and the LDC planned LCA**

**8. To consider any councillor reports:**

- a) **Finance & Staffing:** Cllr.David
- b) **Hollycroft grass and maintenance:** Cllr.David
- c) **Communications/website/magazine entry:** Cllr.Elms
- d) **Magazine committee:** Cllr.Medvei
- e) **Environment/Litter pick:** Cllr.Nurse
- f) **Community events:** vacant
- g) **Highways, Verges:** through the clerk to ESCC /Cllr.Milligan

**9. Correspondence received since last meeting - to note all and agree any actions required.**

**10. TECT – (The East Chiltington Trust) – Report from Cllr.Symes/Cllr. David**  
To consider possible changes to the running of the trust

**11. To consider the purchase of a secure storage unit** to house the newly purchased parish marquees, tables/benches etc. (See agenda annex A)

**12. To update the council risk assessment** (circulated prior to meeting)

**13. Update on the Parish Priority Statement – Chair/Cllr. David/Cllr.Elms/Cllr.Medvei**

**14. Update on parish website – Cllr.Elms**

**15. Any update on the Church at East Chiltington – Cllr.Medvei**

**16. Items for noting or inclusion on a future agenda.**  
To note the poor state of the Mill Lane notice board.

**17. The next meeting of the Parish Council : 14<sup>th</sup> Nov at Beechwood Hall, Cooksbridge 7.30pm**

signed.....Mrs J.Toomey, Clerk to East Chiltington Parish Council

## Agenda Item no.9. **Correspondence received since last meeting**

Note: The rural bulletin is an online publication received every week if councillors wish to see a copy.

Note: A weekly bulletin from NALC and SSALC is available if councillors wish to see a copy

- 23.4.23 CPA – dates of consultations – emailed to all
- 2.5.23 Biosphere newsletter
- 5.5.23 Community planning Alliance (CPA) Hedges & trees – emailed to all
- 9.5.23 SDNPA CIL reporting – clerk has replied
- 9.5.23 SDNPA newsletter – emailed to all
- 11.5.23 Ldalc meeting June 1<sup>st</sup> – emailed to all
- 11.5.23 ESALC re.SDNPA elections – emailed to all
- 22.5.23 ESCC Tree warden training – hedgerows – emailed to James Otway (tree warden)
- 23.5.23 CPRE – use rooftops for solar – emailed to all
- 23.5.23 LDC reminded re. Candidates expenses – emailed to all
- 25.5.23 LDC re: declarations of interest – clerk has replied
- 28.5.23 Maria Caulfield newsletter – emailed to all
- 30.5.23 ESCC re: flexibus – details to newsletter
- 31.5.23 LDC re: summer fair details – clerk has replied
- 1.6.23 Barclays pay as you go – emailed to S.Israel re summer fair
- 4.6.23 Daniel SR re: traffic monitoring camera
- 6.6.23 SDNPA ballot papers – emailed to all
- 12.6.23 ESCC re. Flooded road under rail bridge
- 12.6.23 SDNPA newsletter
- 13.6.23 CPRE Sussex AGM 15<sup>th</sup> July – emailed to all
- 13.6.23 ESALC planning session – emailed to all
- 14.6.23 ESALC re Dday anniversary 2024 – emailed to all
- 16.6.23 CPRE News and details of AGM – emailed to all
- 16.6.23 LDC re: damage to ancient Yew tree
- 18.6.23 Maria Caulfield newsletter – emailed to all
- 19.6.23 ESCC Re: flooded rail bridge repairs
- 20.6.23 Ldalc AGM 17<sup>th</sup> July – emailed to all
- 26.6.23 ESCC Bus service improvements and Flexibus
- 30.6.23 CPRE newsletter – emailed to all
- 30.6.23 SDNPA Vanessa Rowlands re: PPS documents – emailed to all
- 3.7.23 SDNPA online parish Q&A session. Oct.4th 6.30pm = emailed to all
- 3.7.23 CPRE sussex notes from planning services user group – emailed to all
- 4.7.23 Dhulc – enquiries about defibrillators – emailed to cllr.Funnell
- 5.7.23 CPRE district AGM – emailed to all
- 12.7.23 NALC release of free online events from 2022
- 13.7.23 John Kay (Ringmer) update on Lewes Local Plan – emailed to all
- 13.7.23 ESALC: Councillor training dates – emailed to all
- 13.7.23 LDC statement from Laurence O'Connor re: Lewes plan – emailed to all
- 16.7.23 Maria Caulfield newsletter – emailed to all
- 18.7.23 North Barnes Farm Partnership – emailed to all (agreed not to respond)
- 24.7.23 Living coast newsletter
- 25.7.23 SoS quote for safe storage unit
- 25.7.23 ESCC re: bus service changes and Flexibus
- 27.7.23 LDC Local plan timetable – emailed to all
- 28.7.23 WSCC waste & minerals policy
- 31.7.23 PDF of the online PPS survey
- 1.8.23 CPRE notes from AGM – emailed to all
- 8.8.23 ESCC Re: Hedgerow protection – emailed to tree warden
- 8.8.23 SDNP newsletter- emailed to all
- 9.8.23 SDNP details of SCF funds – emailed to vice chair

16.8.23 CPA free webinar 7<sup>th</sup> Sept. - emailed to all  
16.8.23 CPA survey on cpre planning guidance – emailed to all  
17.8.23 SDNP planning newsletter – emailed to all  
17.8.23 Lewes climate hub – invite for Sept.13th – emailed to all  
18.8.23 Green infrastructure study – clerk has replied  
20.8.23 Maria Caulfield survey – emailed to all  
21.8.23 Telephone enquiry re: Phone box book box – Cllr.Symes replied

**Correspondence received from residents:**

May and June Re: tree works in a conservation area  
13.6.23 Complaint re: dogs constantly barking – clerk has replied  
13.6.23 Complaint re: noise from dogs barking all night – clerk has replied  
6.7.23 Letter to chair re: TPO's, landscape assessment and archaeological areas  
12.7.23 Re: areas of great landscape value  
22.7.23 Request to borrow old parish marquee – Council has replied  
8.8.23 Enquiry re: rail bridge works in Novington Lane – clerk has replied  
10.8.23 Comments on planning application – emailed to all

ITEM 11: **PART 12** Development by local authorities

*Class A*

**Permitted development**

***A. The erection or construction and the maintenance, improvement or other alteration by or on behalf of a local authority or by or on behalf of an urban development corporation of—  
any small ancillary building, works or equipment on land belonging to or maintained by them required for the purposes of any function exercised by them on that land otherwise than as statutory undertakers; and any associated infrastructure, and similar structures or works required in connection with the operation of any public service administered by them.***

For the purposes of Part 12, “local authority” includes a parish council

**Changes to legislation 2023:**

There are currently no known outstanding effects for the The Town and Country Planning (General Permitted Development) (England) Order 2015, PART 12.