

## East Chiltington Parish Council

[www.eastchiltington.net](http://www.eastchiltington.net)

Mrs J.Toomey, Clerk to East Chiltington Parish Council  
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex Tel: 01273 890621  
Email: [clerk@eastchiltington.net](mailto:clerk@eastchiltington.net)

Members of **East Chiltington Parish Council** are required to attend a meeting of the parish council on **Tuesday 16<sup>th</sup> July 2024 at 7.00pm** in **Beechwood Hall, Cooksbridge**

Jenni Toomey, Clerk to East Chiltington Parish Council

Dated 10.7. 2024

*Up to fifteen minutes are available near the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda or to bring items to the attention of the council for possible discussion at a future meeting. Public are welcome to stay and observe the rest of the meeting.*

### 1 Any apologies for absence.

#### 1a. To consider the councillor vacancy

### 2. To consider any declaration of interest on any of the agenda items/update of interests.

### 3. Any questions from the public

### 4. Minutes of the annual council meeting held 21.5.24 (to be agreed / signed as a true record)

### 5. Matters arising from last meeting (not covered elsewhere on the agenda) to note actions taken.

Min no 5.24.10 Clerk has asked LDC about providing a dog waste bin for the TECT field

Mixed general waste and dog waste bin Installation cost - £100 Bin Cost - £500.00

Service cost - £3.00 per collection (minimum weekly- £156pa.)

### 6. Financial matters

#### a) To approve payment of invoices (including v.a.t) and any cheques to be signed

Cheque No: 101204 £

Clerk salary/expenses for May 24

\*Cheque No: 101205 £264.00

Countryman Contractors – mowing – cut 2 (inc.vat)

\*Cheque No: 101206 £

Clerk salary/expenses for June 24

\*Cheque No: 101207 £264.00

Countryman Contractors – mowing – cut 3 (inc.vat)

\*Cheque No: 101208 £36.00

CPRE subscription

\*Cheque No: 101209 £128.12

Drinking Cups for village day (inc.vat)

#### b) To note the Council's current financial situation

Business Current Account

**£ 5905.84\*\***

(\*Less payments outstanding)

Reserve account

**£ 3143.97**

\*\*Includes Village day funds (£407.87 and £320)

Includes grant of £2000 from SDNPA

Profits from marquee sale and Village Day £593.55 (all ring fenced)

### 7. Planning matters (P&E committee: Cllr.Symes (chair), Cllr.Nurse, Cllr.Medvei)

#### a) To note or discuss any current application

#### b) To note any decisions by LDC/SDNP:

**LW/24/0187** Greensand, Chiltington Lane: Installation of 2 first floor balconies at rear, access stairs at side elevation and rooflight to front roof – *granted*

**LW/24/0243** Land at North Barnes Lane, East Chiltington – Erection of 4 bedroom detached two storey dwelling – *refused*

LW/24/0277 3 May Tree Cottages, Mill Lane: Single storey rear extension– council had no objection – *granted*

c) **Any update on the Lewes District Plan** - sites EC2 and EC11

d) **To consider any response** to the SDNPA Local Plan Review

**8. To consider any councillor responsibilities and reports:**

- a) **Finance & Staffing:** vacant
- b) **Hollycroft grass and maintenance:** vacant
- c) **Communications/website/magazine entry:** Cllr.Elms
- d) **Magazine committee:** Cllr.Medvei
- e) **Environment/Litter pick:** Cllr.Nurse
- f) **Community events:** vacant  
Report on the parish day – July 6th
- g) **Highways, Verges:** through the clerk to ESCC /Cllr.Milligan

9. **Correspondence received since last meeting** - to note all and agree any actions required.

10. **TECT – (The East Chiltington Trust)** – Report from Cllr.Symes/Cllr. Marsh

11. **Update on the purchase of a secure storage unit** to house the parish marquees,etc.  
To note that the council has received a grant of £2000 from the SDNPA sustainable communities fund and an offer of £500 from TECT.  
Council to agree the provision of a base.

12. **To consider the council risk assessment**

13. **Any update on community use of the Church** at East Chiltington – Cllr.Medvei

14. **Items for noting or inclusion on a future agenda.**  
To note the new PCSO for the area is Chris Marchant

15. **The 2024 meetings of the Parish Council :** 10<sup>th</sup> September,12<sup>th</sup> November  
**2025** – Tuesdays 7<sup>th</sup> Jan, 4<sup>th</sup> March, 6<sup>th</sup> May, 1<sup>st</sup> July, 2<sup>nd</sup> Sept., 4<sup>th</sup> Nov.  
All at Beechwood Hall, Cooksbridge 7.00pm

signed.....Mrs J.Toomey, Clerk to East Chiltington Parish Council

**Agenda Item no.9. Correspondence received since last meeting**

Note: The rural bulletin is an online publication received every week if councillors wish to see a copy.  
Note: A weekly bulletin from NALC and SSALC is available if councillors wish to see a copy

- 13.5.24 ESALC details of 3 tier meeting in Newhaven – Cllr.Marsh to attend
- 13.5.24 Care choices re. CHC assessment – emailed to all
- 21.5.24 Southern Water business partnership fund – emailed to all
- 22.5.24 Nature recovery strategy event June 10<sup>th</sup> – emailed to all
- 23.5.24 CPRE newsletter – emailed to all
- 24.5.24 ESALC re. New micro-councils network

- 27.5.24 Maria Caulfield newsletter – emailed to all
- 30.5.24 Public sector network newsletter
- 30.5.24 CPRE newsletter – emailed to all
- 5.6.24 ESALC free session on social media use – emailed to all
- 6.6.24 Biosphere partnership meeting – emailed to all
- 7.6.24 ESCC blocked ditch Chiltington Lane – no flooding risk at present
- 10.6.24 ESCC Keyworker vacancies – emailed to all
- 13.6.24 CPRE newsletter – emailed to all
- 13.6.24 Update on South Downs Local Plan Review Consultation – emailed to all
- 19.6.24 Details of two Biosphere events – emailed to all
- 21.6.24 CPRE AGM Ringmer VH. 7Pm 15<sup>th</sup> July. LDC planning lead to attend. - emailed to all
- 27.6.24 CPRE newsletter – emailed to all
- 2.7.24 ESCC Bus service improvement plan – clerk has replied
- 4.7.24 Biosphere partners meeting – emailed to all
- 4.7.24 CPRE Countryside Day at Knepp – emailed to all
- 8.7.24 Request for support on battery safety bill – emailed to all
- 8.7.24 SDNPA Local Plan Review
- 9.7.24 LDC Toby Collins. Update on planning issues – emailed to all

**Correspondence received from residents:**

- 29.5.24 Request to borrow council tables and benches – chair has replied